

FAVERSHAM GUILDHALL

EXTERNAL REPAIRS PROJECT 2026

PROGRESS REPORT NO 6



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ACTIONS ACHIEVED

A prestart meeting was held on 25 August.

The project commenced on 7 September as planned with the road closure in place.

Scaffolding and site set up are complete.

A second contract instruction was issued on 18 August confirming findings of the cherry picker survey undertaken in June. The delay in issue of the instruction was the result of the slow release of information by the contractor.

A system of Requests for Information has been introduced to simplify communications on the project.

All Keim paint samples and timber samples have now been approved.

A revised Health and Safety Plan has been issued and approved.

A Schedule of condition of the building has been issued and approved.

An initial site inspection from the scaffolding was carried out on Tuesday 22 September. (earlier today). Unfortunately, none of Goodsell's sub-contractors were able to attend.

The main findings of the inspection are that the extent of repairs required to the building are very much as defined in the contract although further inspections will be needed to validate this opinion and will be undertaken next week.

At this stage it is envisaged that completion of the project will be achieved within the contract period.

The clock face has been removed and cleaning of the external elevations commenced.

ACTIONS FOR NEXT MONTH

The Contractors revised programme and predicted final account to be issued following inspections from the scaffolding and in advance of initial progress meeting.

Initial Progress meeting and valuation on Friday 2 October.

Further site inspections following opening up works to be carried out on 2 October including meetings with sub-contractors.

Repairs to commence.

INVOICING AND FINANCE

The total value of fees paid to date is £24,840.00. Within that sum £5,340.00 is for the appointment of sub consultants.

An additional fee claim in the sum of £3,750.00 was submitted on 10 June. It has been agreed and settled.

As a result of various changes to the brief and clarification of provisional costs the total anticipated fees on the project are currently £34,340.00.

Invoices in the sum of £1,750.00 plus VAT will be raised in September, October and November with the final invoice in the sum of £500.00 plus VAT submitted in December.

The contractor submitted a claim of £6,932.00 plus VAT for expenses incurred to date on 23 May 2026. This has been assessed and approved following the receipt of additional clarification/information. A certificate of payment for this sum was raised on 13 July and has been settled.

The second project cost statement will be issued following the progress meeting on 2 October subject to receipt of revised prices from the contractor. It will allow for the findings of the initial inspection from scaffolding carried out 22 September and will provide a good indication of the final contract sum.