



Faversham Town Council, 12 Market Place, Faversham, Kent ME13 7AE

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**All members of the Faversham Town Council
Statutory Meeting – Mayor's Chaplain in Attendance**

You are hereby summoned to attend a meeting of Faversham Town Council to be held on **Monday 13th July 2026 at 7.00pm** in The Guildhall, for the purpose of considering and resolving the business to be transacted as set out in this agenda. This meeting will be hybrid and members of the public may attend remotely.

Sarah Muteham PSLCC, Town Clerk

S. Muteham

8th July 2026

The Mayor will allow a maximum of 15 minutes for Members of the Council to receive public questions and comments on items on the agenda. A member of the public shall not speak for more than 3 minutes during the public session. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Pecuniary and Non-Pecuniary Interests

Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Town Council Minutes

To approve the minutes of the Town Council meetings held on 11th May 2026, 8th June 2026 and any matters for report.

4. Mayor's Announcements

To receive the Mayor's Announcements.

5. Report from Community Police Officers

To receive a report from Faversham Community Police Officers (tabled)

6. Policy and Resources Committee

To approve the minutes of the Policy and Resources Committee meeting held on 6th July 2026 and agree any recommendations (tabled).

7. Active Travel Committee

To approve the minutes of the Active Travel Committee meeting held on 1st July 2026 and agree any recommendations.

8. Heritage, Buildings and Creek Committee (HBBC)

To approve the minutes of the HBCC meeting held on 22nd June 2026 and agree any recommendations.

9. Community Committee

To approve the minutes of the Community Committee meeting held on 15th June 2026 and agree any recommendations.

10. Faversham Fire Station / Kent Fire & Rescue Service Consultation

To consider approving Cllr Crayford's motion regarding Fire Rescue Service Consultation ([Appendix A](#)).

11. Armed Forces Day

To consider approving Cllr Crayford's motion on Armed Forces Day ([Appendix B](#))

12. Receipts and Payments

To approve the receipts and payments for July (latest version tabled).

13. Guildhall Works

To receive an update on the proposed works and agree any further action.

14. Visit Faversham Website

To consider approving new website hosting agreement for visitfaversham.org and agree any further action ([Appendix C](#))

15. Action Plan

To review and update annual action plan.

Appendix A

Motion: Faversham Fire Station and Kent Fire & Rescue Service Consultation Proposed by: Cllr Rob Crayford

Council Notes:

- Recent media reports have suggested that Kent Fire & Rescue Service is reviewing aspects of its on-call fire station provision due to financial pressures.
- Faversham Fire Station provides an important emergency response function for the town and surrounding rural communities.
- Firefighters play a critical role in responding to house fires, road traffic collisions, flooding incidents and major emergencies, including significant incidents such as the fire at Standard Quay.
- The safety and wellbeing of residents must remain the overriding priority in any future decisions affecting local fire and rescue services.
- The reports have caused concern amongst residents and there remains a lack of clarity regarding any potential implications for Faversham.
- Whilst recognising that no formal proposals affecting Faversham Fire Station have been announced, the Town Council believes it is appropriate to seek clarification and reassurance on behalf of local residents.

Council Resolves To:

1. Write to Kent Fire & Rescue Service seeking clarification regarding the recent reports and requesting confirmation of any current or proposed changes that could affect fire cover in Faversham and the wider Swale area.
2. Invite the Chief Executive Officer of Kent Fire & Rescue Service, or an appropriate senior representative, to attend a future meeting of Faversham Town Council to provide an update and answer questions from councillors and residents.
3. Request assurance from Kent Fire & Rescue Service that any future proposals affecting fire cover in Faversham or the surrounding area will be subject to meaningful public consultation, with community safety remaining the overriding consideration.
4. Request that the Town Council's Campaign Working Group convenes at the earliest opportunity to consider the matter on behalf of the wider Town Council, monitor developments, coordinate engagement with relevant stakeholders, and bring recommendations back to Council as appropriate.
5. Reaffirm the Council's support for firefighters and emergency service personnel and its commitment to ensuring that Faversham continues to receive the fire and rescue cover that residents expect and deserve.

Reason for Motion

Faversham residents deserve clear information about any proposals that may affect emergency response services in our community. Given the importance of the fire station to public safety, it is essential that the Town Council seeks clarification, engages directly with Kent Fire & Rescue Service, and ensures residents' concerns are properly represented. The Council also believes that any future changes affecting local fire cover should be subject to full public consultation and transparent decision-making.

Amendment to the motion:
Proposed by: Cllr T. Martin

The final paragraph in Council Notes to read :

Whilst recognising that no formal proposals affecting Faversham Fire Station have been announced, the draft proposal states that the on-call section at the 24-hour stations in Faversham could face the axe. The Town Council believes it is appropriate to seek clarification and reassurance on behalf of local residents.

I believe the Council Resolves number 3 should be amended to

3. Request assurance from Kent Fire & Rescue Service that any future proposals affecting fire cover in Faversham or the surrounding area will be subject to meaningful public consultation, with community safety remaining the overriding consideration. That any reduction in on call cover at Faversham should be clearly explained and the number of personnel affected be published as soon as possible.

Appendix B

Motion: Formal Annual Recognition of Armed Forces Day

Proposed by: Cllr Rob Crayford

This Council notes:

- That Armed Forces Day provides an important opportunity for communities across the United Kingdom to recognise and thank the serving members of the Armed Forces, veterans, reservists, cadets, and their families for their dedication, sacrifice, and service to our nation.
- That many local authorities and communities mark Armed Forces Day through civic events, flag raisings, and acts of remembrance and appreciation.
- That formally recognising Armed Forces Day demonstrates the Council's commitment to supporting those who have served and continue to serve in our Armed Forces.

This Council believes:

- That it is important for our town to publicly acknowledge the contribution made by our Armed Forces and the wider Armed Forces community.
- That an annual civic recognition helps strengthen community awareness, encourages participation, and shows our appreciation for those who have defended our freedoms.

This Council resolves:

1. To request that the Community Committee formally recognises Armed Forces Day each year.
2. That this recognition should take place on, or as close as practicable to, the official Armed Forces Day each year.
3. That the Community Committee considers appropriate activities to mark the occasion, which may include a flag raising, civic ceremony, community event, or other suitable acts of recognition.
4. That the Council reaffirms its support for serving personnel, veterans, reservists, cadets, and their families through this annual recognition.

Appendix C

Report to Town Council – 13th July 2026 Visit Faversham Website

Purpose of the report

To seek approval from Faversham Town Council to move website hosting of the Visit Faversham website.

Background

The website was originally hosted by Visit Kent, which then liquidated and the Visit Faversham domain moved to be hosted by Visit Swale. Visit Swale is now ceasing providing a hosting service and the Town Council needs to find a new provider.

Visit Kent are now using Destination Core as a provider, along with many other regions in Kent including neighbouring Thanet and Canterbury. The provider offers the ability for the visitfaversham.org domain to be the primary domain (unlike the current provider where there is a pre-fix with visit-swale) and easy interactions with all other domains in Kent using Destination Core as a provider.

Below are cost details of the Kent Regional Partners offer for Destination Core One:

- Usual cost = Set-up: £7,500 (plus the cost of any additional modules)
- Usual cost = Licence: £2,400 /year (plus modules)
- Discounted rate = Set-up: £5,000 (plus modules)
- Discounted rate = Licence: £1,800 /year (plus modules) - provided 3-year contract signed.