



30th September 2026

TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL POLICY AND RESOURCES COMMITTEE

Cllr R Crayford, Cllr A Eyre, Cllr C Gibson, Cllr B Martin, Cllr C Martin (Chair), Cllr J Rowlands, Cllr J Saunders

Dear Councillor

YOU ARE HERBY SUMMOND TO ATTEND a Meeting of Faversham Town Council Policy and Resources Committee to be held in the Town Hall on Monday 5th October 2026 at 7.30pm, for the purpose of considering and resolving the business to be transacted as set out in this agenda. The meeting will be hybrid and members of the public may attend remotely.

Yours sincerely,

Adrienne Begent

Adrienne Begent, Interim Town Clerk

The Chair will allow a maximum of 15 minutes for Members of the Council to receive public questions and comments on items on the agenda. A member of the public shall not speak for more than 3 minutes during the public session. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed recorded, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

1. Apologies for Absence

To receive and approve apologies for absence and any substitutions

2. Declarations of Pecuniary and Non-Pecuniary Interests

Members who have an interest to declare must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Minutes of Previous Meeting

To receive the minutes of the Extra Ordinary Policy and Resources Committee meeting (30th July) and any matters arising.

To receive the minutes of previous Policy and Resources Committee meeting (7th September) and any matters arising

4. Monthly Reports

To note monthly reports

- a) Detailed Balance Sheet
- b) Detailed Income & Expenditure by Budget Heading

5. RFO Report

To receive and consider the RFO's report and recommendations

6. Policies

- a) To review the Community Engagement Strategy
- b) To review the Reserves Policy
- c) To review the Dignity at Work Policy
- d) To review the Twinning Policy

7. Grant Allocation 2026

To receive and consider grant allocations 2026 -2027

8. Small Grants Policy

9. Armed Forces Policy

10. Budget 2027 – 28

To consider the process for agreeing the budget 2027-28

11. Items for Report

To note future agenda items