

**AT A MEETING OF FAVERSHAM TOWN COUNCIL HERITAGE,
BUILDINGS AND CREEK COMMITTEE held in the Guildhall**

Monday 27th July 2026 at 7.30pm

Present: Cllrs G Gibson, C Martin, T Martin, J Rowlands (Chair), J Saunders, Ms Peickenson, Mr H Goodwin and Mr A Thorne

In attendance: Adrienne Begent (Deputy Town Clerk)

225. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs L Coniam, R Crayford and Mr Antony Hook

226. DECLARATIONS OF INTEREST

There were no declarations of interest.

227. MINUTES OF PREVIOUS MEETING

The Minutes of the meeting on 22nd June were noted having previously been approved a Town Council on 13th July.

228. ACTIONS AND MATTERS ARISING FROM PREVIOUS MINUTES

Minute 99 (04/06/25) – Flood Maps: JR to raise again with Chair of Environment Committee

Minute 142 (01/10/25) – Heritage Plaque (Forge) Borough Councillors have offered to contribute to the cost of the plaque, other funding sources to be investigated.

Minute 202 (26/05/26) – Memorial Stone at Cottage Hospital: JR to raise with Chair of Faversham Society

Minute 204 (26/05/26) – Virement of Funds Working Group: JR to convene meeting with Cllr H Perkin and Ms P Dickenson

Minute 219 (22/06/26) – Advice Regarding PP PMSC Compliance – PD to chase

229. MAGNA CARTA

Members received Paper 1 - Charter Officers Report.

It was noted that the Charter Officer does not have capacity for more school visits presently, the possibility of recruiting volunteers for school visits could be considered in the future.

HG reminded members that the Town Council has additional charters which are not on display. Members agreed that changing the exhibition should be considered in 2027.

230. TOWN COUNCIL ACTION PLAN

Members received Paper 2 – The Action Plan (01/04/25 -31/03/26).

It was proposed by Cllr T Martin, seconded by Cllr C Gibson and on being put to the meeting it was **RESOLVED that the following amendments should be made:**

4.2 Guildhall (Timescale Dec 2026, Budget £250,00)

4.3 Acquisition of Town Quay – DELETE

4.4 Heritage Assets- Add compete RIBA 0-2 OTW

4.5 Heritage Events – Change to Assets Key Action - Promote the Town Councils wealth of assets to the wider public, in conjunction with Heritage Events

231. TOWN QUAY VISITOR MOORINGS

Members received Paper 3 – Visitor Mooring Comparisons

It was noted that there are no facilities at Town Quay which should be reflected in the mooring price. Members noted that prior to the asset transfer, Swale Borough Council had been charging £8 per night.

It was proposed by Cllr C Gibson, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED that the charge for a visitor mooring at Town Quay should be £10 per night.**

232. THE OLD TOWN WAREHOUSE

The RIBA Stage 1 report was tabled at the meeting.

The Deputy Town Clerk reported that the first community engagement event in the Old Town Warehouse took place on Friday 23rd July, which 65 members of the public attended. The building will be open on Sunday 2nd April and Saturday 12th September.

233. THE GUILDHALL

The Chair gave a verbal report on the meeting that had been heard earlier in the day with the Project Administrator.

It was proposed by Cllr J Rowlands, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED that the following recommendations should be made to Town Council:**

- 1) That the Contract between the appointed Guildhall Contractor and the Town Council should be signed**
- 2) That the first invoice from the contractor should be paid.**
- 3) That the Mayor should write directly to the Contractor requesting that they speed up communications between the Project Administrator and themselves.**

234. PRIVATE SESSION

It was proposed by Cllr J Rowlands seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED that under the Public Bodies (Admissions to Meetings Act 1960), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.***

235. THE CREEK BRIDGE

Members received and noted Paper 4 – Response to letter sent on behalf of the Town Council.

THE MEETING ENDED AT 20.36