

# DATA PROTECTION & CONSENT FORM

---

## 1. Personal Information

Please provide your details below:

Field	Details
Full Name	<input type="text"/>
Email Address	<input type="text"/>
Phone Number (optional)	<input type="text"/>
Address (optional)	<input type="text"/>

---

## 2. Purpose of Data Collection

We collect your personal data for the following purposes:

- ☐ To provide information, updates, or newsletters
  - ☐ To manage your account or service requests
  - ☐ To invite you to an event or activities
- 

## 3. Data Usage and Sharing

Your personal data will be:

- Stored securely and accessible only by authorised personnel
  - Used solely for the purposes stated above
  - Not shared with third parties without your explicit consent
- 

## 4. Consent

I hereby give consent for the collection, storage, and use of my personal data as outlined above:

- ☐ **Yes, I consent**
  - ☐ **No, I do not consent**
-

## 5. Data Retention

Your personal data will be retained only as long as necessary for the purposes above or until you request its deletion. Data will then be securely deleted.

---

## 6. Your Rights

You have the right to:

- Access your personal data
- Request correction or deletion
- Withdraw consent at any time

**Contact:** Stacey Woolf. Email [Stacey.woolf@favershamtowncouncil.gov.uk](mailto:Stacey.woolf@favershamtowncouncil.gov.uk)

Joseph Hannah. Email [joseph.hannah@favershamtowncouncil.gov.uk](mailto:joseph.hannah@favershamtowncouncil.gov.uk)

---

## 7. Signature

Signature: \_\_\_\_\_

Date: \_\_\_\_\_