FAVERSHAM GUILDHALL

EXTERNAL REPAIRS PROJECT 2026

PROGRESS REPORT NO 1

25 September 2025

DANIEL MARTIN *BSc, MA, MRICS*

CONSERVATION ACCREDITED CHARTERED SURVEYOR

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ACTIONS ACHIEVED

Detailed condition survey concluded.

Measured survey consultant appointed and survey completed.

Mortar samples issued for analysis.: results awaited.

Schedule of Works commenced.

Contractor tender list compiled and issued for Councils sign off.

Meeting conducted with timber consultant. It has been agreed that the repair of the timber columns will be incorporated into the project. This will be an addition to the original scope of works.

Meeting with paint historian. There may be a further requirement for cherry picker access to obtain samples for analysis: fee proposal awaited.

ACTIONS FOR NEXT TWO MONTH PERIOD

Appoint paint historian and receive advice to incorporate in project documentation.

Receive schedule of works from timber consultant to incorporate in project documentation.

Receive results of mortar analysis to incorporate in project documentation.

Issue specification document for Councils approval

Issue tenders to contractors for pricing.

Compile and submit Listed Building Consent application.

INVOICING AND FINANCE

An initial interim invoice has been raised and is issued with this progress report.

It includes for the agreed costs for the appointment of James Brennan Associates.to undertake a measured survey of the building (£1950.00) and Jose of Jericho to carry out laboratory analysis of 2 no. mortar samples (£790.00).

The analysis of the mortar samples is not included in the submitted fee proposal of £27,750.00.

The cost for carrying out the measured survey was expressed as a provisional sum in the above fee proposal. It should be noted that sufficient data will be captured during the survey to allow further floor plans and cross sections to be produced should there be a future need.

The submitted invoice is in the sum of £4,240.00 which over and above the sub-consultancy charges includes a sum of £1,500.00 for my role on the project performing the task outlined above.