Faversham
TOWN COUNCIL

3rd February 2026

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of Faversham Town Council to be held on **Monday 9th February 2026** at **7.00pm** in The Guildhall, Faversham.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. A member of the public shall not speak for more than 3 minutes during the public session. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

AGENDA

1. Apologies
   To receive apologies for absence.

2. Declarations of Pecuniary and Non-Pecuniary Interests
   Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Town Council Minutes
   To receive and accept as a true record the Minutes of the Town Council Meeting held on 12th January 2026, the Annual Finance Meeting on 19th

January 2026 and the Extraordinary Meeting on 2nd February 2026, and any matters for report.

4. Mayor's Announcements
   To receive the Mayor's Announcements.

5. Report from Community Police Officers
   To receive a report from Faversham Community Police Officers.

6. Public Works Loan
   To ensure sufficient funds to carry out the works to the Guildhall, the Council agrees to revise the original sum for a PWL to £250,000 (an increase of £50,000) with the intention of only drawing down the amount required, up to the sum of £250,000 and agrees the following motion:

   Faversham Town Council resolves to seek approval from the Secretary of State for the Ministry of Housing, Communities and Local Government to apply for a Public Works Loan Board loan of £250,000 over the borrowing term of 15 years for refurbishment works to the Guildhall, Faversham. The annual loan repayments will be not more than £25,000pa. It is not intended to increase the council tax precept for the purpose of the loan repayments.\

7. Guildhall Works
   Following Daniel Martin's recommendation to interview two companies, the council agrees the following motion:

   Faversham Town Council agrees delegated authority for the Town Clerk in liaison with the Mayor, Deputy Mayor and Deputy Town Clerk to interview and make the final decision to engage one of the two companies to ensure the works can meet the proposed programme and budget.

8. Environment Committee
   To approve the Minutes of the Environment Committee dated 14th January 2026 and agree any recommendations.

9. Community Committee
   To approve the Minutes of the Policy and Resources Committee dated 26th January 2026 and agree any recommendations.

10. Policy and Resources Committee
    To approve the Minutes of the Policy and Resources Committee dated 2nd February 2026 and agree any recommendations (tabled).

11. Heritage Buildings and Creek Committee
    To approve the Minutes of the Heritage Buildings and Creek Committee dated 4th February 2026 and agree any recommendations (tabled).

12. Active Travel Committee
    To approve the Minutes of the Active Travel Committee dated 5th February 2026 and agree any recommendations (tabled).

13. Spring Newsletter
    To agree the draft Spring Newsletter.

14. Mayor Elect 2026-2027
    To receive nominations for the Mayor Elect 2026-2027.

15. Deputy Mayor Elect 2026-2027
    To receive nominations for the Deputy Mayor Elect 2026-2027.

16. Receipts and Payments
    To approve the receipts and payments for February 2026 (latest version will be tabled).