

## Minutes of the Policy & Resources Committee

Monday 2<sup>nd</sup> March 2026, 7:30pm

The Guildhall

### Present:

Cllr Eyre	Present	Cllr Gibson	Present
Cllr T Martin	Present	Cllr Rowlands	Present
Cllr C Martin	Present	Cllr Saunders	Apology
Cllr Crayford	Apology		

### In attendance:

Louise Bareham (Town Clerk)

### Public Questions:

None.

### 308 Apologies for Absence

Apologies were received from Cllrs Saunders and Crayford.

### 309 Declarations of Interest

None.

### 310 Minutes of the Previous Meeting and Matters Arising

It was proposed by Cllr T Martin, seconded by Cllr Eyre, and on being put to the meeting it was **RESOLVED to accept the Minutes of the Policy and Resources Committee meeting dated 2<sup>nd</sup> February 2026.**

**Decision:** The minutes of the Policy and Resources Committee meeting dated 2<sup>nd</sup> February 2026 were approved.

### 311 Monthly Reports

The monthly reports were noted.

### 312 Strategic Working Group Minutes

It was proposed by Cllr C Martin, seconded by Cllr Rowlands, and on being put to the meeting it was **RESOLVED to accept the Minutes of the Strategic Working Group meeting dated 9<sup>th</sup> February 2026.**

**Decision:** The minutes from the Strategic Working Group meeting dated 9<sup>th</sup> February 2026 were approved.

### 313 Internal Control Statement

The Internal Control Statement for 2026-2027 was reviewed.

It was proposed by Cllr T Martin, seconded by Cllr C Martin, and on being put to the meeting it was **RESOLVED to accept the Internal Control Statement.**

**Decision:** The Internal Control Statement for 2026-2027 was noted and approved.

### **314 Risk Assessment and Management Strategy 2026-2027**

It was proposed by Cllr T Martin, seconded by Cllr Eyre, and on being put to the meeting it was **RESOLVED to accept the Risk Assessment and Management Strategy 2026-2027.**

**Decision:** The Risk Assessment and Management Strategy for 2026-2027 was approved.

### **315 Grant Policy**

The committee considered the initial report establishing Faversham and District Community Lottery small grants. The chair highlighted the importance of supporting smaller, non-constituted groups that serve the residents of Faversham. The discussion included considerations for setting limits on the number of applications per organisation to prevent abuse of the system. The committee agreed that the grant policy should prioritise small, unregistered charities and organisations that serve the local community.

It was proposed by Cllr Gibson, seconded by Cllr T Martin, and on being put to the meeting it was **RESOLVED that the annual lucky draw be replaced with a rolling Small Grants Fund. The maximum grant level of £250 per application with development of a simple online application process and eligibility criteria.**

**Decision:** The establishment of Faversham and District Community Lottery small grants replacing the annual lucky draw was approved.

### **316 Matters for Report**

The chair mentioned an email received regarding changes to how town council meetings are run, which will be added to the next agenda for discussion.

***The meeting closed at 7.58pm***