



TOWN CLERK – MS LOUISE BAREHAM
12 Market Place, Faversham, Kent, ME13 7AE
Telephone: 01795 503288 Email: Louise.Bareham@favershamtowncouncil.gov.uk

28th October 2025

To All Members of Faversham Town Council's Policy & Resources Committee

Dear Committee Member

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of Faversham Town Council's Policy and Resources Committee to take place at The Guildhall on Monday 3rd November 2025 at 7.30pm when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

A maximum of 15 minutes to be allowed to receive public questions and comments on items on the Agenda.

AGENDA

- 1 **Apologies for Absence**
To receive apologies for absence
- 2 **Declarations of Interest**
To receive any declarations of interest for items listed on the Agenda
- 3 **Minutes of the Previous Meeting and Matters Arising**
To receive the Minutes of the Policy and Resources Committee dated 6th October 2025.
- 4 **Monthly Reports**
To note monthly reports
- 5 **Policy Review**
To note the Policy Review document

6 Strategic Working Group

To consider the recommendations of the Strategic Working Group:

- a) Write formally to the CEO requesting a lease transfer of Central Car Park.
- b) To make recommendations for the Community Governance Review.

7 Oare Gunpowder Works

To agree to engage solicitors for the legal works for reassignment of the lease.
To agree for the project to be transfer to the Environment Committee

8 Faversham War Memorial

To consider the recommendations of the report.

9 Draft Budget 2026-2027

To comment on draft budget.

10 Matters for Report

Items for future agenda

11 Private Session

To RESOLVE that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.

12 Strategic Working Group – Confidential Recommendations

To agree to engage a land agent.
To agree to seek quotations for a staffing review