

LIST OF POLICIES

Available at www.favershamtowncouncil.gov.uk

Strategic Policies

Policy Name	Last Review Date	Next Review Date
Annual Meeting Procedure Policy		
Community Engagement Strategy	June 2024	June 2026
Complaints Policy	June 2024	June 2026
Equality, Diversity and Inclusion Policy	June 2024	June 2026
Flag Flying Policy	September 2024	September 2026
General Terms of Reference for Committees	June 2024	May 2026
Health and Safety Policy	June 2024	May 2026
Honorary Freeman Policy	May 2025	May 2029
Member / Officer Protocol	May 2025	May 2027
Non-Councillor Member Policy	April 2024	April 2026
Planning Protocol	March 2025	May 2027
Publication Scheme	June 2024	September 2025
Robe Wearing Protocol	September 2024	September 2026
Scheme of Delegation	May 2025	June 2026
Social Media and Electronic Communication Policy	June 2022	May 2025
Social Media Civility Respect Guide and Policy Statement	September 2023	May 2026
Standing Orders	June 2025	June 2026
Statement on Delivering Value for Money	July 2024	2028
Statement on Engaging with the Community on Issues Related to the Environment and Climate Change	July 2024	2028

Statement on Managing the Performance of the Council as a Corporate Body	July 2024	2028
Statement on Providing Leadership in Planning for the Future of the Community	July 2024	2028
Strategic Plan 2024-2028		2025
Vexatious Complainant Policy	September 2023	April 2026
Website Accessibility Statement	April 2024	April 2026

Finance Policies

Policy Name	Last Review Date	Next Review Date
Financial Risk Assessment and Management Strategy	April 2024	April 2026
Financial Regulations	June 2025	June 2026
Grant Making Policy	June 2025	June 2026
Investment Policy and Strategy	October 2025	October 2028
Reserves Policy	February 2025	April 2026
Youth Grant Fund Policy	June 2024	June 2026

GDPR Policies

Policy Name	Last Review Date	Next Review Date
Breach Notification Policy	April 2018	
Document Retention Policy	October 2023	
Naming Members of the Public in Minutes Policy	November 2018	
Filming and Recording of Meetings Policy	January 2019	
Public Participation Policy	May 2020	
Privacy Notice – Public	November 2023	June 2025
Privacy Notice – Employees	November 2023	June 2025
Subject Access Request Policy	April 2018	

HR Policies

Policy Name	Last Review Date	Next Review Date
Dignity at Work Policy	September 2023	May 2026
FTC Employee Handbook	August 2024	May 2026
Lone Working Policy	September 2024	May 2026
Safeguarding Policy*	January 2025	May 2027
Statement on Managing the Performance of Staff	July 2024	2028
Training and Development Policy	June 2024	May 2026
Volunteer Policy	September 2024	May 2026