

**AT A MEETING OF FAVERSHAM TOWN HERITAGE, BUILDINGS AND CREEK COMMITTEE** held in the Guildhall, on Wednesday 4<sup>th</sup> June 2025

**Present:** Cllr P Cook (Chair), Cllr B J Martin, Cllr T Martin, Cllr R Newman, Cllr J Rowlands, County Cllr A Hook (Virtually), Ms P Dickenson, Mr H Goodwin and Mr A Thorne

**In attendance:** Adrienne Begent (Deputy Town Clerk)

**89. ELECTION OF CHAIR**

It was proposed by Cllr T Martin, seconded by Cllr B J Martin and on being put to the meeting, it was ***RESOLVED to elect Cllr P Cook as the Chair of the Heritage, Buildings and Creek Committee.***

**90. ELECTION OF VICE CHAIR**

It was proposed by Cllr P Cook, seconded by Cllr J Rowlands and on being put to the meeting, it was ***RESOLVED to elect Cllr T Martin as the Vice Chair of the Heritage, Buildings and Creek Committee.***

**91. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Eyre, Golding and Newman

**92. DECLARATIONS OF INTEREST**

Cllr T Martin and County Cllr A Hook declared DNPIs on Minute 100.

**93. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting held on 7<sup>th</sup> May were noted having been approved at Town Council on 12<sup>th</sup> May.

**94. ACTIONS AND MATTERS ARISING**

Members received Actions and Matters Arising – HBCC  
Item 47 (Old Gate Road) DTC to investigate seeking legal advice

**95. TERMS OF REFERENCE**

The Committee received Paper 1, The Terms of Reference for HBCC.

It was proposed by Cllr J Rowlands, seconded by Cllr T Martin and on being put to the meeting, it was ***RESOLEVED to accept the Terms of Reference.***

#### **96. ROBES**

The Committee received Paper 2, quotes for repairing the Town Council's Regalia.

It was proposed by Cllr J Rowlands, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED to select Company B.***

**ACTION:** DTC to approach Faversham Municipal Charities for a grant

#### **97. HERITAGE STREET FURNITURE**

Concern was expressed that items of Heritage Street Furniture had been removed by Utility Companies and other organisations when undertaking work in the town.

Attention was drawn to the Non-Listed Heritage Asset Register held by Swale Borough Council.

It was proposed by Cllr T Martin, seconded by Cllr J Rowlands and on being put to the meeting, it was ***RESOLVED that the DTC would write to the appropriate organisations asking that items on the register or items over 50 years old are not removed from the town without the Town Council receiving prior notification.***

#### **98. SBC RESPONSIBILITIES IN TOWN**

Members considered that facilities/services that would come under the remit of this committee were already being considered and progressed.

#### **99. FLOOD MAPS**

The Environment Agency have published a flood map which may impact heritage assets in the town. Members of the public may be alarmed by the maps and it was considered that a meeting should be convened to convey the information.

It was proposed by Cllr J Rowlands, seconded by Cllr T Martin and on being put to the meeting it ***was RESOLVED that Chair of this committee, and the Chair of Environment Committee should open discussions regarding the flood maps and that delegated power should be given to the DTC to source and display the maps.***

BJM has experience of working with similar maps and may be able to assist.

#### **100. THE OLD TOWN WAREHOUSE**

The Committee was informed that the Town Council and Swale Borough Council had exchanged contracts and that the transfer of Town Quay and buildings (The Old Town Warehouse and the Pump House) would be completed on 5<sup>th</sup> June 2025.

Jonathan Carey and the Chair to draft Schedule of works

**ACTION:** DTC and facilities team to offer serviceable items to local charities and CIC's.

#### **101. ITEMS FOR REPORT**

The Guildhall

Town Quay – The Old Town Warehouse and The Pump House

Refurbishment of Explosion Memorial – Love Lane

Co-Opted Membership

#### **102. PRIVATE SESSION**

It was proposed by Cllr T Martin, seconded by Cllr B J Martin and on being put to the meeting it was ***RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.***

#### **103. FAVERSHAM CREEK BRIDGE**

The letter from the Director of Highways and Transport at KCC was received. It was noted that the matter had been passed to an external solicitor.

**ACTION:** If response not received by 6<sup>th</sup> June, DTC to ask the Director of Highways for particulars of solicitor.

The Meeting ended at 20:15