

Minutes of the Annual Meeting of Faversham Town Council

12th May 2025, 7pm

The Guildhall, Faversham

Cllr Rowlands (Chair)	Present	Cllr Golding	Present
Cllr C Martin	Apology	Cllr Jones	Apology
Cllr Coniam	Present	Cllr B Martin	Apology
Cllr Cook	Absent	Cllr T Martin	Present
Cllr Crayford	Present	Cllr Newman	Present
Cllr Eyre	Present	Cllr Perkin	Present
Cllr Gibson	Present	Cllr Saunders	Present

In Attendance:

Louise Bareham (Town Clerk)

386. Election of the Mayor

It was proposed by Cllr Gibson, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED to elect Cllr Rowlands as Mayor of Faversham for the civic year 2025-2026.***

387. Election of the Deputy Mayor

It was proposed by Cllr T Martin seconded by Cllr Eyre and on being put to the meeting it was ***RESOLVED to elect Cllr C Martin.***

388. Apologies for Absence

Apologies with reasons were received from Cllrs B Martin, C Martin, Jones.

389. Declarations of Pecuniary and Non-Pecuniary Interests

Cllr Crayford Agenda Item 394

Cllr Saunders Agenda Item 392 Belmont Road, as he took part in vote at JTB and therefore will not take part in discussion.

390. Town Council Minutes

It was proposed by Cllr Gibson, seconded by Cllr T Martin, and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Town Council meeting dated 14th April 2025.***

391. Mayor's Announcements

Cllr Rowlands provided a report of various events and functions he had attended including:

- St George's Day Parade
- Royal British Legion celebrating VE80 Day
- Laid a wreath to mark VE80 on 8th May

The Mayor thanked everyone for the support during the past civic year.

£9,000 in total was raised with £4,500 each for Keeping Talking Services and Abbey Physic Garden.

The Mayor confirmed his charities for the civic year 2025-2026 are Strode Park, Faversham and Faversham Strike Force.

392. Belmont Road, Faversham Residents' Parking

Cllr T Martin proposed, seconded by Cllr Cook and on being put to the meeting it was ***RESOLVED to support the layout, which the residents had requested.***

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393. Environment Committee

It was noted again that anything the town council does, ie benches, should be branded. Amendment to item 172 to read the purchase of dog waste bag dispensers and not waste bins. It was proposed by Cllr Gibson, seconded by Cllr Coniam, and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Community Committee dated 9th April 2025 as amended.***

394. Community Committee

Amendment noted not Mayoral Awards, but Town Council Awards. It was proposed by Cllr Coniam, seconded by Cllr Perkin, and on being put to the meeting it was ***RESOLVED that the Mayor writes to Swale Borough Council seeking their commitment to people being able use public toilets for the gender they identify with.***

It was proposed by Cllr Coniam, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Community Committee dated 28th April 2025 as amended.***

395. Policy and Resources Committee

It was proposed by Cllr Eyre, seconded by Cllr T Martin, and on being put to the meeting it was ***RESOLVED to approve the Minutes of Policy and Resources dated 6th May 2025.***

396. Heritage, Building and Creek Committee

It was proposed by Cllr T Martin, seconded by Cllr Newman, and on being put to the meeting it was ***RESOLVED to accept the Heritage Buildings and Creek Minutes dated 7th May 2025.***

397. Appointment to Committees

It was proposed by Cllr Gibson, seconded by Cllr T Martin, and on being put to the meeting it was ***RESOLVED to approve the Appointment to Committees***

It was proposed by Cllr Gibson, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED to appoint Cllrs C Martin, Gibson, Coniam, Newman, Golding and Cook***

398. Terms of Reference of Committees and Working Groups

It was proposed by Cllr Rowlands, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED that the Council confirms the review of the Terms of Reference for committees and working groups be delegated to Standing Committees.***

399. Appointment of Representatives to Outside Bodies

It was proposed by Cllr Rowlands, seconded by Cllr Cook and on being put to the meeting it was ***RESOLVED to approve the appointment of representatives to outside bodies.***

400. Annual Action Plan 2025-2026

It was proposed by Cllr T Martin, seconded by Cllr Gibson and on being put to the meeting it was ***RESOLVED to adopt the Annual Action Plan for 2025-2026***

401. Bank Signatories

It was proposed by Cllr Eyre, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED to accept the bank signatory list.***

390. Standing Orders

It was proposed by Cllr Rowlands, seconded by Cllr Eyre and on being put to the meeting it was ***RESOLVED to delegate the reviewing of Standing Orders to the Policy and Resources Committee.***

391. Financial Regulations

It was proposed by Cllr Rowlands, seconded by Cllr Gibson and on being put to the meeting it was ***RESOLVED to delegate the reviewing of Financial Regulations to the Policy and Resources Committee.***

392. Insurance

It was proposed by Cllr Rowlands, seconded by Cllr Eyre and on being put to the meeting it was ***RESOLVED that the Council confirms that arrangements for insurance cover in respect of all incurable risks is in place for the civic year 2025-2026***

393. Receipts and Payments

It was proposed by Cllr T Martin, seconded by Cllr Eyre and on being put to the meeting it was ***RESOLVED to accept the payments for May 2025.***

394. Private Session

It was proposed by Cllr Rowlands seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960 the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.***

395. Staffing Committee

It was proposed by Cllr Rowlands, seconded by Cllr Gibson and on being put to the meeting it was ***RESOLVED to approve the employment of two Facility Apprentices.***

It was proposed by Cllr Rowlands, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED to approve the Minutes of the Staffing Committee dated 28th April 2025.***

396. Magna Carta Insurance

It was proposed by Cllr Rowlands, seconded by Cllr Gibson and on being put to the meeting it was ***RESOLVED to accept Hayes Parson quotation for charter insurance.***

Meeting closed at 8.10pm