



TOWN CLERK – MS LOUISE BAREHAM FSLCC  
Town Hall, 12 Market Place, Faversham, Kent, ME13 7AE  
Telephone: 01795 503286 Email: Louise.Bareham@favershamtowncouncil.gov.uk

13<sup>th</sup> January 2026

## TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the Annual Finance Meeting of Faversham Town Council to be held at The Guildhall, Faversham on Monday 19<sup>th</sup> January 2025 at **7.00pm**.

Yours sincerely

*Louise Bareham*

Louise Bareham FSLCC  
Town Clerk

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. A member of the public shall not speak for more than 3 minutes during the public session. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

### AGENDA

1. Apologies  
To receive apologies and acceptance of reasons for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests  
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Guildhall Works

To receive the report on works to the Guildhall and consider the recommendations.

4. Public Works Loan

Subject to Agenda Item 3, the Council agrees the following motion:

*Faversham Town Council resolves to seek approval from the Secretary of State for the Ministry of Housing, Communities and Local Government to apply for a Public Works Loan Board loan of £200,000 over the borrowing term of 15 years for refurbishment works to the Guildhall, Faversham. The annual loan repayments will be not more than £20,000pa. It is not intended to increase the council tax precept for the purpose of the loan repayments.*

5. Draft Budget

To receive the Annual Finance Meeting Report, consider and agree the Draft 2026-2027 Budget, subject to Item 9.

6. Earmarked Reserves

To note the current Earmarked Reserves at 31<sup>st</sup> December 2025 and agree that unspent 2025-2026 budgets be recommended by the Policy and Resources Committee for virement.

7. Precept

To agree the Precept to be requested by Faversham Town Council for the Financial Year 2026-2027, subject to Item 9.

8. Private Session

To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

9. Salaries

To agree the recommendations of the Staffing Committee.