

Date **20/04/2026**  
Time **7:30 PM - 9:00 PM**  
Location **Guildhall (Market Place, Faversham, England, ME13 7AG)**  
Present ***Cllrs Hannah Perkin, Josh Rowlands, Kieran Golding, Laura Coniam, Rob Crayford, Robert Newman, Alex Eyre***

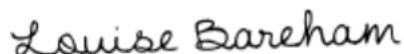
# Community Committee

Community Committee

TO ALL MEMBERS OF THE COMMUNITY COMMITTEE

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of Faversham Town Council's Community Committee to take place at The Guildhall on Monday 20<sup>th</sup> April 2026 at 7.30pm when the following business will be transacted. This meeting will be hybrid and members of the public may attend via Teams.

Yours sincerely



Louise Bareham FSLCC

Town Clerk

**A maximum of 15 minutes to be allowed to receive public questions and comments on items on the Agenda.**

## **Agenda - 20 April 2026**

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**2 Declarations of Interest**

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**3 Minutes of the Previous Meeting and Matters Arising**

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**4 Faversham Citizens' Health Assembly**

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**5 Community Lottery**

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**6 Equality, Inclusion and Diversity**

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**7 Assets of Community Value**

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**8 Community Resilience**

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**9 Protect and Prepare**

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**10 CCTV Camera**

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## 1 - Apologies for Absence

To receive apologies for absence.

## 2 - Declarations of Interest

To receive any declarations of interest for items listed on the Agenda.

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## 3 - Minutes of the Previous Meeting and Matters Arising

To receive the Minutes of the Community Committee dated 16th February 2026 and any matters arising, not elsewhere on the Agenda.

### **Attachments**

[Community Committee Minutes 16.02.26.pdf](#)

## MINUTES OF THE COMMUNITY COMMITTEE

16<sup>th</sup> February 2026 7:30pm  
The Guildhall

Cllr Coniam (Chair)	Apology	Cllr Crayford	Apology
Cllr Rowlands (Acting Chair)	Present	Cllr Golding	Apology
Cllr C Martin	Apology	Cllr B Martin	Substitution
Cllr Newman	Present	Cllr T Martin	Substitution
Cllr Perkin	Present		

### In Attendance:

Louise Bareham (Town Clerk)

### Public Questions:

Cllr Crayford requested a future agenda item on the Employability Presentation delivered at the previous meeting.

### 250. Apologies for Absence

Apologies were received from Cllrs Coniam, C Martin, Crayford and Golding. Cllrs B Martin and T Martin were substituting.

### 251. Declarations of Interest

None.

### 252. Minutes and Matters Arising

It was proposed by Cllr Rowlands, seconded by Cllr B Martin, and on being put to the meeting, it was **RESOLVED to accept the Minutes of the Community Committee dated 26<sup>th</sup> January 2026.**

Cllr Perkin provided an update on work on the 1916 Great Explosion Exhibition and other commemorative events.

Cllr Rowlands provided an update on work towards Town of Culture status.

Cllr Perkin commented on the SBC Review of Play Areas. A report was published on the condition and viability of play areas. One was due to be closed at Lionfield and a further play area in Sittingbourne.

### 253. Community Lottery

The Operator Report for February 2026 was received and noted.

### 254. Faversham Healthy Futures

It was noted that the first meeting of the Citizens Assembly Working Group had taken place on 10<sup>th</sup> February 2026. Cllr C Martin and Cllr Coniam were not present to provide an update, and the minutes were not yet available. It was agreed to include this on the next meeting agenda.

### 255. Equality, Diversity and Inclusion

**a) Neurodiversity Week**

Cllr Coniam was not present to provide an update, but it was agreed to cover this at the next meeting.

**b) Age Friendly Update**

The Age Friendly Survey was now in circulation. Work was ongoing by KCC to recruit Age Friendly Champions, and the Town Council would work with these.

**c) Any EDI Updates Not Listed**

The Town Council provided an update on an event to mark International Women's Day. Cllr Perkin emphasised the importance of promoting positive aspects of womanhood rather than solely negative experiences.

**256. Matters for Report**

- Employability discussion
- Faversham Healthy Futures/Citizens Assembly Working Group
- 1916 Great Explosion Exhibition

The meeting closed at 7:47pm.

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## 4 - Faversham Citizens' Health Assembly

To receive an update on the Faversham Citizens' Healthy Assembly.

### **Attachments**

[Faversham Citizens Health Assembly Minutes.pdf](#)

## Faversham Citizens Health Assembly (FCHA) Working Group

Teams on Tuesday 10<sup>th</sup> February 2026 at 7.00pm

Attendees: Cllr C Martin (Watling Ward), Cllr A Eyre (Priory Ward), Mr L McMahon (Joint Project Leads for Faversham Healthy Futures), Mrs G Wagstaff (Joint Project Leads for Faversham Healthy Futures), Cllr R Crayford (St Ann's Ward), Cllr L Coniam (Abbey Ward), Mrs F Palmer (FTC Officer – Minute Taker)

### MINUTES OF MEETING

#### **1. Election of Chair**

Mr L McMahon suggested that he and Mrs G Wagstaff lead the meeting together. Everyone agreed.

20 minutes into the meeting, Cllr R Crayford suggested that as this is a steering group, they should appoint a chair in order to push forward actions and recommendations. He proposed Cllr C Martin. Cllr L Coniam seconded and Cllr C Martin was appointed chair of the Faversham Citizens Health Assembly (FCHA) Working Group.

#### **2. Apologies for Absence**

*To receive apologies for absence.*

Ms L Bareham (Town Clerk)

#### **3. Declarations of Interest**

*To receive any declarations of interest for items listed on the Agenda.*

No declarations linked to this agenda.

#### **4. Introductions**

Cllr C Martin (Watling Ward), Cllr A Eyre (Priory Ward), Mr L McMahon (Joint Project Leads for Faversham Healthy Futures), Mrs G Wagstaff (Joint Project Leads for Faversham Healthy Futures), Cllr R Crayford (St Ann's Ward), Cllr L Coniam (Abbey Ward), Mrs F Palmer (FTC Officer – Minute Taker)

#### **5. Confirm the title of the group - Faversham Citizens Health Assembly (FCHA)**

Everyone agreed with the title.

#### **6. Working Group**

Mr L McMahon presented some information: The project has been running for 3 years. A consultation called 'A Big Talk' where 70-80 people attended, presented a coherent view of how they wanted the town to look. A 10-year plan was published which focused on neighbourhood health: centred on the community, better integrated services, services coming out of hospital, better home care, better mental health care, air quality, etc. Faversham was labelled as a 'neighbourhood' and the Big Live Talk (BLT) was a way of getting people to talk over how the neighbourhood should look.

They wanted the NHS to look at what Faversham wanted. They wanted NHS leaders to talk about the 10-year plan and what it might look like for them. They put together 7 facilitated groups to talk it over, with the Chair of the integrated Care Board, a General Practitioner (GP) and a couple of people who are involved in moving the NHS forward. Those 4 presenters talked about what neighbourhood health would look like. Some questions were produced, which the Neighbourhood Health would need to consider: about services; who they would need

to talk to as there is not a single voice to talk to; planning how the physical resources might be used, particularly around any new housing; wider health promotion such as clean air. More details are in the report and the second part highlights what Faversham people want the neighbourhood health to look like.

## **7. Confirm the purpose of the group**

Two things came out of the report that need to be addressed: the first is that there needs to be a formal and consistent way of representing people's interests, this is where the idea of a citizen's assembly was suggested and this could be the responsibility of the town council. The second thing is for the NHS to produce a single voice that we can talk to, instead of reaching out to the 8 providers that are providing services here. The Community Committee praised the idea of the FCHA and involving councillors from each ward would take it further.

To move forward they need a partnership working between the community of people (a panel of 20-30 people from the town and surrounding villages) and the providers from the NHS need a voice who would work together to represent the FCHA. This assembly would form a longer term and consistent approach between the consumers and the providers.

The benefits would be for the town council to show they are representing the public community interests for health and care, including being able to hold them to account. Councillors could raise issues that need to be addressed, such as health needs or service problems, although not individual complaints. Councillors could influence housing authority discussions about what health requirements there are. Mutual benefits will come out of this, including the credit inside the NHS system for their 10-year plan, which could then be used elsewhere. The problem is to find a single NHS voice to represent multiple voices within healthcare who have multiple interests.

Some agreement needs to be made by the FCHA about what the needs and priorities are and how they can be met.

Cllr C Martin suggested that they need to start looking at who would be on the panel, she suggested that people with lived experience would be useful, along with a few experts. They could then explain how they have lived through the system and they will know the correct people to hold accountable. Mrs G Wagstaff seconded this idea, and it would provide a good cross section of the community, and she suggested the Cllrs might know someone in their wards.

Mr L McMahon suggested that they put together a representative group: geographical, gender, age, socio-economic groups. They could hold a meeting and invite up to 35 people; some would not come but they would have enough there to discuss issues. He suggested they could use podcasts to ensure the community group know everything they need to know about how the NHS run, about the politics, decision making and how conflicts are worked out. How do we get the people and ensure they are representative? How can we ensure different ages are represented, including people with children? We need to ensure they understand the dynamics of the NHS and who might require services.

Cllr R Crayford agreed that the everyday people who use the different health services would be best and can represent the town, rather than using experts. People that have used the services recently would be best, so they have stories and views on how the NHS can be shaped. Mr L McMahon and Mrs G Wagstaff had carried out some work about childhood obesity, but they suggested that they needed to dig deeper and find people who had experience of the topic. The Neighbourhood Health Assembly need to have a proper voice.

Mr L McMahon asked if they wanted to draw on people from neighbouring parish councils, as they use the services and a voice from these areas would be beneficial. These should not

necessarily be councillors, but people who use the NHS. Cllr C Martin suggested it would be a good idea to reach out to other parish councils, and they can reach out to their residents via their newsletters. Cllr R Crayford suggested they need to find a balance where the majority are Faversham residents. Mrs G Wagstaff asked what the percentage of registered patients in villages compared to the town was, perhaps 25% in the villages and 75% in the town. Cllr C Martin noted that Faversham Medical Practice do not take on villagers as patients. Cllr L Coniam suggested it would make sense to include villagers, and she agrees the majority should be from Faversham. She suggested the villagers might have a different set of challenges, because of needing to travel, so their voice would be valuable. Mr L McMahon feels the group would be more powerful if all groups of residents from the town and villages are represented.

Mr L McMahon suggested the structure of the group needs to be outside the formal council committee structure. It could be a group that reports to the town council, who are in charge of the process but not the detailed content. He proposed a structure where Faversham Town Council are over the top; Cllr C Martin chairs the FCHA who are a steering group and act as advisors; with an independent chair of a Community Health Assembly, who are non-political. This would make it independent and keep it out of local political rows, whilst at the same time keeping it under the governance framework of the town council. Cllr R Crayford agreed that an independent chair would be best and asked who might do this. Mr L McMahon queried whether this could be someone local or someone inside health care. Cllr R Crayford clarified that the independent chair would run the Community Health Assembly. Mr L McMahon confirmed this was his proposal, with the chair being accountable to the town council. Cllr R Crayford suggested the FCHA should be a steering group which reports to the town council with Cllr C Martin as chair and then an independent chair of the Community Health Assembly would also sit on the FCHA. Mrs G Wagstaff suggested that someone from CHSS who has an interest in primary healthcare might be best suited as an independent chair. Mr L McMahon suggested the Community Health Assembly would meet 3-4 times a year. Cllr R Crayford suggested someone with a health background would be his preferred option, but finding someone with the commitment and time might be difficult, so perhaps someone who has a position of responsibility that has had chairing experience elsewhere such as a school governor would bring the right skills. Mr L McMahon suggested that the group needs to make sure they have a strong chair, so that the group does not become dominated by provider interest. Perhaps someone from a local university. Cllr R Crayford thought that someone local might not be the best option, if they are outside the area they could facilitate without giving a biased viewpoint and they would be more independent. Mr L McMahon stated that the group needs to make sure they do not get taken over by people with individual complaints. The NHS integrated care board are interested in this project as nobody else has implemented a bottom-up approach before.

Mr L McMahon suggested the group meet once a quarter, with an agenda of the NHS side talking about health and care needs: the services there currently are; issues they see coming up in the future. The NHS are very interested in talking about frail people and how they can be cared for at home. They need to talk to the Assembly and bring their priorities to the group rather than implement them from the top.

Cllr R Crayford clarified how the assembly would run: a group of people that would meet 4 times a year, he asked if other people could come if they've got an issue and tell the assembly or would it be restricted to that group of people. Mr L McMahon feels the group should be made aware of issues in some way but not be taken over by members of the public. The group could gather data about issues and go to different health care groups and highlight these problems.

7:45 Cllr L Coniam left the meeting.

## 8. Discuss/develop the first phase of FCHA and how it is best implemented

Mr L McMahon suggested that if the project runs correctly they would have a neighbourhood health plan that is agreed in the assembly by all parties, and this would be the way forward. Councillors could then hold the NHS to account. We would need to talk to the NHS to ensure there is a mutual benefit, along with the volunteer network group. The reason for this, is it would be a powerful group that could go to statutory providers and pitch ideas to help save funds. The neighbourhood group needs to be involved to give them a dialogue with the NHS, which would be beneficial to the voluntary sector and the NHS.

Cllr R Crayford asked if the NHS are likely to agree to a neighbourhood plan? Mr L McMahon suggested there would need to be compromise, but the NHS have a legal obligation to engage with the public and put together a neighbourhood plan. Cllr R Crayford suggested it might redefine the NHS's version of engaging with community organisations.

Mr L McMahon suggested that this will be a yearlong process to get this set up and running correctly.

Mrs G Wagstaff suggested it might be helpful to note the ICB definition of a neighbourhood: *"A single neighbourhood bringing together local teams including primary care, community health, mental health, social care and voluntary sector partners. These teams work closely to understand local needs and support people in their area and support a population of 30,000-50,000."* They also like towns to be age friendly communities, which Faversham is. If we could get Faversham established as a neighbourhood and have the procedure noted down the process could be upscaled anywhere. The first time is always difficult.

Mr L McMahon stated the health service work with neighbourhoods on a top-down method to integrate their services. The 10-year plan suggests all parties need to work with the neighbourhood and share ideas. The definition of a neighbourhood needs to be socio-political. To make neighbourhood health work it needs to be a partnership. He expressed how proud he is of how far Faversham has come with putting this into place. Mrs G Wagstaff said that there is support from Councillors and various sectors of the NHS, especially the Community Trust.

## 9. AOB

None

## 10. Date of next meeting

No date at the moment until all evidence is gathered by Laurie.

Meeting ended at 8pm.

## ACTIONS

Mr L McMahon to gather further evidence to present to the FCHA.

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## 5 - Community Lottery

To receive and note the monthly report.

### **Attachments**

[OperatorReport\\_13-04-2026.pdf](#)

[lottery\\_performance.png](#)

FAVERSHAM & DISTRICT  
**COMMUNITY**  
LOTTERY

# Operator Report

Published: 13/04/2026

# Headline numbers

Please find the latest numbers below.

<b>Tickets</b>	<b>Approved causes</b>
<b>1190</b>	<b>71</b>

<b>Annual funds for good causes</b>
<b>£37,128.00</b>

## Detailed breakdown

Please find a more detailed breakdown of the numbers below.

### Players

<b>Tickets</b>	1190
<b>Players</b>	466
<b>Ticket per player</b>	2.55
<b>Annual ticket sales</b>	£61,880.00

### All causes

<b>Causes</b>	71
<b>Funds raised to date</b>	£188,138.40
<b>Annualised funds</b>	£37,128.00

### Operator

<b>Community Fund tickets</b>	233
<b>Community funds raised to date</b>	£52,352.00
<b>Annualised community funds</b>	£7,269.60

## Appendix: Causes

Below is a list of all the causes supported and a brief summary of their numbers.

Cause name	Status	Age (weeks)	Tickets	Players	Annual funds raised
_djSLAX_ Entertainment	Live	38	0	0	£0.00
3rd Faversham Rainbows	Live	164	0	0	£0.00
4th Faversham Scout Group	Live	28	3	3	£93.60
6th/13th Faversham Scout Group	Live	109	19	7	£592.80
7th Faversham Guides	Live	211	4	2	£124.80
7th Faversham Scout Group	Live	262	0	0	£0.00
8th Faversham Sea Scout Group	Live	273	25	10	£780.00
Abbey Physic Community Garden	Live	273	39	14	£1,216.80
Age UK Kent Rivers	Live	272	27	16	£842.40
Assembly Rooms Faversham	Live	269	2	2	£62.40
Boughton under Blean Village Hall	Live	257	0	0	£0.00
Brogdale Collections	Live	273	8	3	£249.60
Cinque Ports Rowing CIC	Live	268	16	6	£499.20
Citizens Advice Swale	Live	272	28	16	£873.60
Creed Outdoor Learning Trust	Live	273	43	18	£1,341.60
Family Matters	Live	30	0	0	£0.00
Faversham & District Community Fund	Live	274	233	94	£7,269.60
Faversham and District u3a	Live	268	21	5	£655.20
Faversham and Villages Refugee Solidarity Group	Live	219	26	9	£811.20
Faversham Assistance Centre (FACE)	Live	267	11	5	£343.20
Faversham Carnival Club	Live	268	9	3	£280.80
Faversham Charters and Magna Carta	Live	111	1	1	£31.20
Faversham Choral Society	Live	271	14	6	£436.80
Faversham Community Gymnastic and Activity Centre	Live	232	3	2	£93.60
Faversham Community Radio CIC	Live	248	7	3	£218.40
Faversham Counselling Services	Live	216	9	4	£280.80
Faversham Creek Trust	Live	264	9	6	£280.80
Faversham Cricket Club	Live	241	25	6	£780.00
Faversham Detachment, Kent Army Cadet Force	Live	271	2	1	£62.40
Faversham District Scout Council	Live	250	4	2	£124.80

Faversham Emergency Equipment CIC	Live	23	11	5	£343.20
Faversham Foodbank	Live	14	0	0	£0.00
Faversham Gunpowder WI	Live	268	7	4	£218.40
Faversham Hop Festival	Live	271	15	7	£468.00
Faversham Hopper Community Bus Service	Live	140	1	1	£31.20
Faversham Literary Festival	Live	270	12	4	£374.40
Faversham Mission Brass	Live	273	10	6	£312.00
Faversham Municipal Charities 2010	Live	270	3	2	£93.60
Faversham Music Club	Live	271	8	4	£249.60
Faversham Pools	Live	271	41	17	£1,279.20
Faversham Rugby Club	Live	176	29	9	£904.80
Faversham Society	Live	268	20	4	£624.00
Faversham Strike Force Football Club	Live	274	86	31	£2,683.20
Faversham SVP (Saint Vincent de Paul Society)	Live	274	14	7	£436.80
FAVERSHAM SWIMMING CLUB	Live	274	24	12	£748.80
Faversham Tennis Club - David Smiley Bursary Fund	Live	267	7	4	£218.40
Faversham Town Twinning Association	Live	269	7	5	£218.40
Faversham Town Youth FC	Live	268	8	5	£249.60
Faversham Umbrella Centre	Live	254	7	4	£218.40
Food Friends	Live	107	0	0	£0.00
Friends of Faversham Cottage Hospital & Community Medical Centres	Live	270	6	4	£187.20
Happy Endings Rescue	Live	268	152	58	£4,742.40
Imago Community - supporting carers in Faversham	Live	108	0	0	£0.00
Kent Toad Patrol	Live	170	6	2	£187.20
Mayor of Faversham's Charity Fund	Live	270	5	2	£156.00
Mothers of Invention	Live	22	1	1	£31.20
New Leaf Support Domestic Abuse Service	Live	106	0	0	£0.00
Newnham Village Hall	Live	274	0	0	£0.00
Painters Forstal Community Association	Live	273	39	17	£1,216.80
Plastic Free Faversham	Live	271	5	2	£156.00
SATEDA	Live	273	18	7	£561.60
St Mary's Playgroup CIO	Live	267	14	4	£436.80
Stalisfield Village Hall Trust	Live	258	3	1	£93.60
Strode Park Foundation - Lady Dane Farmhouse	Live	56	0	0	£0.00
Swale Friends of the Earth	Live	196	1	1	£31.20

The Alexander Centre CIC	Live	272	0	0	£0.00
The Arden Theatre	Live	274	11	6	£343.20
The Autism Apprentice CIC	Live	3	0	0	£0.00
Trees for Farms	Live	272	10	5	£312.00
Up the Creek Pantomime Society	Live	238	7	3	£218.40
West Faversham Community Association	Live	273	14	6	£436.80

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## 6 - Equality, Inclusion and Diversity

To receive an update on ED&I matters including:

- a. Defence Employer Silver Award
- b. Age Friendly Update
- c. Any EDI updates not listed

### **Attachments**

[Community Committee Report April 2026.pdf](#)

## **Community Projects Report** **1<sup>st</sup> April 2026**

### **Age Friendly Faversham**

I attended my first meeting of the group on 18<sup>th</sup> March. It was decided that we would close the community survey on 15<sup>th</sup> May and start to put together an action plan based on the results at the next meeting. I have been asked to gather information about possible grants that we might be able to apply for as a group or for individual members. As a group we are going to look at locations where we can share activities for residents who are 55+, either online or as leaflets/ posters in the community. It was agreed that we would incorporate work on dementia, loneliness and digital accessibility within the groups remit.

The next meeting is on 22<sup>nd</sup> June, as it was agreed quarterly meetings would be enough.

### **Defence Employer Silver Award**

Our application and evidence have now been submitted to Leigh Thomas (SE - Regional Employer Engagement Director). To support our evidence, Cllr Charles Gibson has now taken on the role of Armed Forces Champion. He has written a blog outlining his background. This along with other Armed Forces News has been shared on a newly created website page (<https://favershamtowncouncil.gov.uk/community/armed-forces-in-faversham/armed-forces-news/>). I have also set up another website page which explains the Armed Forces Covenant and lists local Armed Forces and Cadet groups (<https://favershamtowncouncil.gov.uk/community/armed-forces-in-faversham/>). Actions going forward are for councillors to ratify the 'Armed Forces and Reservist Employment Policy' and the 'Faversham Town Council Handbook'. Further actions are to maintain the promotion of the Armed Forces in Faversham through our town events and sharing information about what different groups are doing on our website and social media.

### **Faversham Citizens Health Assembly (FCHA)**

I attended my first meeting of the group on 10<sup>th</sup> February. It was decided that Cllr Claire Martin would chair the group. Mr McMahon and Mrs Wagstaff presented some information about a consultation called 'A Big Talk' which highlighted the need for a 10-year plan outlining how the NHS would support the neighbourhood of Faversham. Actions are to set up a panel of 20-30 people comprised of local residents who would work with or offer views for providers from the NHS. It was suggested they find an independent chair of the panel to be called the 'Community Health Assembly', who are non-political. Another action is for Mr McMahon to gather further evidence to present to the FCHA.

The next meeting date has not been set. I will contact Mr McMahon and Mrs Wagstaff about next steps and to set a date.

### **Faversham Community Networking Group (FCNG)**

I attended my first meeting of the group on 18<sup>th</sup> March. We were presented some information from Annmarie Frenchum from the NHS about a new Lung Cancer Screening Programme for 55-74 year olds. Kent and Medway are the 3<sup>rd</sup> area of the country to pilot this screening programme. I have liaised with Annmarie and shared some information on our social media page. Actions are to set up a website page for 'Health and Wellbeing' where further information can be shared on this programme and other items. We were also presented with some information from Clara Citro from Involve Kent about Age Friendly Ambassadors. This will be discussed further at our next Age Friendly Faversham meeting. Dan Corcoran is leading the Youth sub-group and is putting together a list of activities that can be shared. The Food sub-group shared the Free food leaflets for the Easter holiday and are having a follow up meeting to discuss Christmas dinner.

The next meeting is on 22<sup>nd</sup> April.

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## 7 - Assets of Community Value

To review the list of Assets of Community Value and agree additions.

### **Attachments**

[List-of-Assets-of-Community-Value-Updated-December-2025.csv](#)

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## 8 - Community Resilience

To receive a report and consider the recommendations.

### **Attachments**

[Community Resilience Report.pdf](#)

# The Community Resilience project

Presented to: Faversham Town Councillors

Prepared by: Eleanor Williams

Date: 13<sup>th</sup> April 2026

## Background

The community resilience project concerns creating a more resilience community that is better prepared to handle and recover from emergencies. Local emergencies in Faversham range from floods and power outages to fires and bad weather. A CRMI assessment was conducted in the summer of 2025, and Faversham resulted in a score of 7 out of 100, hence why this project is important to the community's welfare.

A community resilience template plan has been created by Kent County Council as a guideline; the plan aims to:

- Identify key risks, local resources and contacts.
- Aid the emergency services by increasing local-level preparedness.
- Set out communication plans
- Include practical actions that can be taken in the event of an emergency

The aim of this project is to complete and expand upon the community resilience template to make Faversham more resilient to emergencies. This report examines the progress made so far within the project, identify key aspects and will highlight intended further action.

## Progress so far

The project started in the autumn of 2025; progress so far has included:

- Producing an action plan to highlight steps needed
- Establishing volunteer roles and responsibilities
- Having a meeting with individuals who work in the resilience area, to help support the process in Faversham.
- Advertising the recruitment of volunteers through social media, surveys and posters
- Meetings with a volunteer about the project

The project is presently focussed with planning and delivering a community resilience workshop that brings together all volunteers; this will involve an introduction on community resilience, a community mapping exercise and an understanding of roles that volunteers can

get into. This workshop will also focus on getting together a cohesive communication tree/messaging group chat.

## Volunteers

One of the most important aspects of the community resilience plan is the community resilience response team. This group of volunteers provide a bridge between the community and the emergency responders.

Their responsibilities include:

- Encouraging residents to provide information
- Assist with individuals affected in the incident
- Make sure everyone is informed through a communication tree

Roles involved in this team include:

- A Coordination Point team leader who will oversee the operation of the coordination point in an emergency.
- A Coordination Point team member who would support the centre by handling communications and promoting clear information flow.
- A Shelter team leader who is responsible for ensuring that the centre is managed effectively to provide for the needs of individuals needing support.
- A Shelter team member will support evacuees and help ensure basic welfare is provided.
- The liaison team, whose primary role is to act as a communication link during emergencies.

## Further action

The further actions intended to be taken after the workshop are:

- Identifying and strengthening existing communication channels, adding this to a centralised contact list for all volunteers and filling in a communication tree.
- Setting up a meeting to start discussing flood plans.
- Identifying shelter and coordination points
- Setting up alert systems that are not just online
- Creating a stored inventory for shelter points

The community resilience project has no deadline and is an ongoing project that is in a constant state of re-evaluation.



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## 9 - Protect and Prepare

To consider and note the report on Protect and Prepare and Hostile Vehicle Mitigation Awareness.

### **Attachments**

[Hostile Vehicle Mitigation Awareness Day Report 31.03.26.pdf](#)

[Faversham Town Council Report - Protect and Prepare Report.pdf](#)

## **Hostile Vehicle Mitigation (HVM) Awareness Day Report**

**Location:** Westminster, London

**Date Attended:** Tuesday, 31st March

### **Introduction**

I attended a Hostile Vehicle Mitigation (HVM) Awareness Day held in Westminster on Tuesday 31st March. The event was organised collaboratively by NaCTSO, ACT, the Home Office, and MI5. It brought together a wide range of stakeholders from across public and private sectors, including representatives from major organisations such as the BBC, Silverstone, the London Marathon, Madame Tussauds, local councils, Safety Advisory Group (SAG) teams, and various event organisers.

### **Purpose of the Event**

The primary aim of the awareness day was to enhance understanding and engagement around HVM strategies and their importance in protecting crowded places and public spaces. The event focused on:

- Raising awareness of HVM and its critical role in public safety.
- Providing guidance on implementation and operational considerations.
- Encouraging collaboration and knowledge-sharing across sectors.
- Influencing decision-makers responsible for deploying HVM measures.

### **Key Objectives**

The event was structured around several core objectives:

- Showcasing the current HVM ecosystem, including available technologies and approaches.
- Communicating the latest government and policing guidance, policy updates, and strategic direction.
- Engaging both new and existing stakeholders within the security and events sectors.
- Encouraging a shift from temporary to more permanent HVM solutions where appropriate.
- Gathering feedback and insights through panel discussions, Q&A sessions, and audience participation.
- Providing networking opportunities to discuss operational challenges and sensitive security issues in a controlled environment.

### **Mitigation Measures and Key Learning Points**

A significant focus of the day was on the different types of vehicle mitigation measures available and their effectiveness in real-world scenarios.

- Various mitigation methods were discussed, including permanent, temporary, and deployable solutions.

- Local authorities were encouraged to consider HVM not only for planned events but as part of wider town and city safety planning, especially where businesses have pavement licences. This reflects recent incidents where vehicles have entered pedestrian areas due to non-terrorist causes (e.g. driver impairment), reinforcing that HVM is not solely a counter-terrorism measure.
- Socketed barrier systems were highlighted as a flexible solution, allowing infrastructure to be installed only when required (e.g. markets, public events), while maintaining normal access at other times.
- Innovative measures such as reinforced rope or cable systems within gates were discussed, which have been tested and shown to effectively halt vehicle movement.

[National Protective Security Authority - Hostile Vehicle Mitigation Video \(HVM\) | ProtectUK](#)

[Terrorist use of Vehicle as a Weapon \(VAW\) | ProtectUK](#)

Testing data and real-world assessments were also shared:

- It was demonstrated that certain commonly used measures are ineffective against vehicle threats.
- A standard vehicle (e.g. Ford Focus) was shown to be capable of moving or breaching some concrete blocks depending on force and installation.
- Ineffective measures identified included:
  - Water-filled barriers
  - Standard crowd control barriers
  - Light vehicles used as barriers (under double-digit tonne weight)
  - Basic road closure signage

These findings emphasised the need for properly tested and certified HVM solutions.

### **Martyn's Law (Protect Duty)**

Martyn's Law, formally known as the Terrorism (Protection of Premises) Act, was a key topic discussed during the event.

#### **Overview of Scope and Requirements:**

Martyn's Law is intended to improve protective security and organisational preparedness across publicly accessible locations. It will place a legal duty on those responsible for certain premises and events to consider the threat from terrorism and implement appropriate and proportionate mitigation measures.

The legislation is expected to apply to a wide range of venues and events, with requirements likely to include:

- Assessing the risk of terrorist threats to premises and activities
- Implementing appropriate and proportionate security measures
- Developing and maintaining response plans (e.g. evacuation, invacuation, lockdown)

- Ensuring staff are trained and aware of procedures
- Assigning a responsible person or team to oversee compliance

Although full criteria and thresholds are still being finalised, organisations are encouraged to begin preparations early and adopt best practice principles now.

[protectuk.police.uk/sites/default/files/2025-06/21.29\\_ho\\_mla\\_v9\\_subbed\\_1.mp4](https://www.protectuk.police.uk/sites/default/files/2025-06/21.29_ho_mla_v9_subbed_1.mp4)

<https://www.protectuk.police.uk/martyns-law/resources>

Further information can be found via **ProtectUK:**  
ProtectUK – Martyn’s Law Guidance (Terrorism (Protection of Premises) Act)

### **ACT for Local Authorities – Public Spaces**

A presentation was delivered by DS Alex Ward from ACT (Action Counters Terrorism), focusing on guidance for Local Authorities in relation to public spaces. This sits alongside, but is separate from, Martyn’s Law, while contributing to the wider protective security framework.

- The importance of establishing a **Prepare and Protect** group was emphasised, enabling stakeholders to engage, collaborate, and provide ongoing advice.
- These groups are intended to strengthen local resilience through partnership working between councils, emergency services, and relevant organisations.
- Supporting resources are available through ACT, including dedicated toolkits for Local Authorities (e.g. ProtectUK – ACT for Local Authorities).

<https://www.protectuk.police.uk/act-local-authorities>

As a result of this guidance, work has commenced on creating a dedicated page on the Town Council website to centralise and share Prepare and Protect information, improving accessibility and awareness across stakeholders.

### **Roles and Responsibilities**

Clarification was provided regarding responsibilities under future legislation and current best practice:

- The event organiser or designated responsible person will be accountable for security planning.
- This includes direct communication with the Security Industry Authority (SIA), rather than relying on Safety Advisory Groups (SAGs) to act as intermediaries.
- It is anticipated that this process may be managed through an online reporting or compliance portal in the future.

### **Stakeholder Engagement**

The event successfully brought together a diverse group of stakeholders, including:

- Major event organisers and venue operators
- Media organisations
- Local authorities and council representatives
- Safety Advisory Group (SAG) members
- Private sector security professionals

This mix of attendees enabled valuable cross-sector discussions and highlighted the shared responsibility of ensuring public safety through effective HVM measures.

### **Training and Development Opportunities**

It was also highlighted that a new **Level 3 Counter Terrorism Protective Security and Preparedness Course** is being introduced.

- This course is designed to support individuals responsible for security planning in developing a deeper understanding of counter terrorism measures and protective security.
- It aligns with the anticipated requirements of Martyn's Law and broader counter terrorism expectations.

Attending this course would be beneficial in supporting future event planning, strengthening compliance, and enhancing overall preparedness.

### **Key Takeaways**

- There is a growing emphasis on proactive and permanent HVM solutions rather than reactive or temporary measures.
- HVM should be considered as part of everyday public safety, not just counter-terrorism planning.
- Collaboration between government, policing, and private sector stakeholders is essential.
- Some widely used mitigation measures are ineffective and should not be relied upon.
- Early preparation for Martyn's Law is strongly recommended.

### **Event Hosts**

The awareness day was hosted by:

- Home Office – Homeland Security Group
- National Counter Terrorism Security Office (NaCTSO)
- National Protective Security Authority (NPSA)
- PSSA

## **Conclusion**

The HVM Awareness Day was a valuable and informative event that reinforced the importance of robust vehicle mitigation strategies in safeguarding public spaces. It provided a platform for collaboration, learning, and discussion, helping to ensure that stakeholders are better equipped to implement effective HVM measures moving forward.

## **Recommendations**

- Continue attending similar awareness and training events to stay informed of evolving guidance.
- Review current HVM measures to identify gaps or ineffective controls.
- Consider integrating HVM into wider public realm planning, not just event-specific planning.
- Begin preparing for Martyn's Law by assigning responsibility and reviewing procedures.
- Engage with local partners, including councils and SAG teams, to ensure coordinated planning.
- Explore the use of tested and certified mitigation solutions, including flexible systems such as socketed barriers.

Report Completed by: Claire Elliott - Events Officer

Date: 01/04/2026

# Faversham Town Council Report

## Protect & Prepare Webpage – Counter-Terrorism Awareness

Report by: Claire Elliott - Events Officer

### Purpose of Report

The purpose of this report is to inform Members of the development and implementation of a dedicated “**Protect & Prepare**” page on the Faversham Town Council website.

The page has been created to improve public awareness of counter-terrorism guidance, support local organisations in understanding emerging responsibilities under Martyn’s Law, and strengthen community safety and resilience across events and public spaces.

### Background

Protect and Prepare are two key elements of the UK Government’s Counter-Terrorism Strategy (CONTEST). Their aim is to strengthen national resilience against terrorist threats by reducing vulnerabilities and ensuring effective preparedness, response, and recovery should an incident occur.

The **Terrorism (Protection of Premises) Act 2025**, also known as **Martyn’s Law**, received Royal Assent on 3 April 2025 and is currently in its implementation phase. This phase focuses on:

- Supporting organisations that fall within scope of the legislation to prepare for its requirements
- Establishing the regulatory framework required for compliance and enforcement

Martyn’s Law was introduced following the Manchester Arena Inquiry and London Bridge Inquest. It places a legal responsibility on certain premises and events to take proportionate steps to reduce harm and improve protective security.

The legislation introduces a tiered approach based on venue capacity and activity type. The Security Industry Authority (SIA) will act as the regulator.

### Public Protection Procedures and Training Update

As part of ongoing professional development and awareness of Martyn’s Law, I will be attending a **webinar on Thursday 16<sup>th</sup> April** titled:

## **“Martyn’s Law and a Conversation about Public Protection Procedures”**

This session will focus on how the **Terrorism (Protection of Premises) Act 2025** introduces the requirement for Public Protection Procedures relating to:

- Evacuation
- Invacuation
- Lockdown
- Communication

These procedures apply to all qualifying premises and events. The webinar will explore how these requirements can be interpreted and implemented in practice, and how the terminology and expectations can be understood and applied consistently across organisations.

This learning will support my role in ensuring that Faversham Town Council events and guidance remain aligned with best practice and national expectations under the Act.

## **Purpose of the Protect & Prepare Page**

The Protect & Prepare webpage provides a single, accessible source of information for residents, businesses, event organisers, and community groups.

The objectives of the page are to:

- Raise awareness of counter-terrorism guidance in an accessible format
- Support understanding of Martyn’s Law and its implications
- Promote vigilance and reporting of suspicious activity
- Signpost national training and guidance resources
- Strengthen preparedness for events and public spaces in Faversham

## **Content of the Webpage**

The webpage includes structured sections covering:

### **Emergency Information**

Clear contact details for emergency services, non-emergency police, and the Anti-Terror Hotline, along with guidance on actions to take in an emergency.

### **5.2 Recognising Suspicious Behaviour**

Guidance on identifying potential suspicious activity, including unattended items, unusual behaviour, and hostile reconnaissance, with advice to report concerns immediately.

### **5.3 Public Spaces and Event Safety**

Practical guidance for staying safe at events and in crowded places, including awareness of exits, following steward instructions, and reporting concerns. Links are provided to ProtectUK event safety resources.

### **5.4 Home and Business Preparedness**

Advice for residents and organisations on securing premises, maintaining security systems, completing risk assessments, and ensuring emergency plans are in place.

### **5.5 Training and Awareness**

Promotion of free national training resources, including:

- ACT (Action Counters Terrorism) e-learning (NaCTSO)
- SCaN (See, Check and Notify) awareness training (NPSA)

### **5.6 Responding to an Incident**

Clear guidance on how to respond during an incident, including moving to safety, following emergency services instructions, and avoiding the spread of misinformation.

### **5.7 National Guidance and Resources**

Links to key national guidance including ProtectUK, CONTEST strategy information, national threat levels, and security-minded communications guidance.

### **5.8 Community Responsibility**

A clear message reinforcing that community safety is a shared responsibility, supported by vigilance, awareness, and timely reporting.

## **Benefits to Faversham**

The Protect & Prepare webpage provides the following benefits:

- Increased public awareness of counter-terrorism guidance
- Support for organisations preparing for Martyn's Law
- Improved safety planning for events and public spaces
- Strengthened communication with businesses and community groups
- Enhanced community resilience and preparedness

## **Recommendations**

I recommend that Members:

1. Note the development and purpose of the Protect & Prepare webpage
2. Support its continued use as a public safety and awareness resource
3. Encourage engagement from local organisations, event organisers, and businesses
4. Note the upcoming training engagement relating to Martyn's Law Public Protection Procedures

## **Conclusion**

The Protect & Prepare webpage represents a proactive step in strengthening public safety awareness in Faversham. It aligns with national counter-terrorism strategy and supports both residents and organisations in understanding risks, improving preparedness, and responding effectively.

Attendance at the upcoming webinar will further enhance understanding of Public Protection Procedures under Martyn's Law and support the Council's ongoing commitment to safe and well-managed events.

As Events Officer, I believe this initiative will contribute significantly to improving resilience, awareness, and preparedness across the town.

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## 10 - CCTV Camera

To agree the location of the Town Council's CCTV. Recommendations from our Neighbourhood Police officers are:

Suggestions:

1. Park Road opposite the junction with William Street
2. North Lane junction West Street
3. Stone Street (outside number2 )
4. Newton Road (Adj Footpath Gatefield Lane)

Comments:

Park Road – Only one camera in the rec, this one would be outside covering part of the car park and the access in

North Lane, junction with West Street – There are no CCTV camera covering this part of town, people travel from the crossing on North Lane to get into town.

Stone Street – Personally I think this one it a bit far out

Newton Road – There has been reports of ASB along Gatefield Lane and this camera would cover the exit onto Newton Road as we as Newton Road.

Recommendation:

Either Newton Road or North Lane/West Street.

## 11 - Employability Discussion

To discuss.

## 12 - Matters for Report

Items for the next agenda.