

**Minutes of Faversham Neighbourhood Plan Steering Group  
Hybrid Meeting held on Monday 22<sup>nd</sup> July 2024**

**Present:** Kris Barker, Peter Cook, Charles Gibson, H Goodwin, John Irwin, Hannah Perkin (Chair), Josh Rowlands and J Saunders

**In attendance:** Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies</u></p> <p>Apologies were received from G Wade</p>	
2.	<p><u>Declarations of Interest</u></p> <p>None</p>	
3.	<p><u>Minutes of Previous Meeting</u></p> <p>The minutes of the meeting held on 17<sup>th</sup> May were approved as an accurate record. They were proposed by J Rowlands and seconded by C Gibson. (The minutes had previously been presented to Town Council on 14<sup>th</sup> May).</p>	
4.	<p><u>Faversham Neighbourhood Plan Referendum</u></p> <p>The date for the referendum has still not been announced. The Chair had spoken to Democratic Services, and they have indicated it will be in the Autumn, possibly October or November.</p> <p>Members discussed the plans for community engagement prior to the referendum.</p> <p><u>Print</u></p> <p>100 – 250 printed copies of the Referendum Version of the plan A3 folded summary document of the plan to be delivered by Royal Mail to all addresses in ME13 0,7 &amp; 8 and spares for exhibitions Article in Town Council Newsletter (dates of community engagement and details of community engagement)</p> <p><u>Activities</u></p> <p>Exhibition in Faversham Town Hall Pop up Events at WFCC, Recreation Ground, Abbey School and Gunpowder Room (Faversham Lakes) Evening Meetings – The Guildhall and Assembly Rooms</p> <p><u>Other</u></p>	

	<p>Video (FAQ's) for website, social media and showing at Town Hall Social Media – Paid content</p> <p>Prior to printing the referendum version of the plan may need some editing.</p> <p>It was proposed by Cllr J Rowlands, seconded by Cllr H Perkin and on being put to the meeting it was <b>RECOMMENDED up to £500 could be spent on editing the plan as required.</b></p>	
5.	<p><u>End of Meeting</u> The meeting ended at 20.30</p>	