

AT A MEETING OF FAVERSHAM TOWN HERITAGE, BUILDINGS AND CREEK COMMITTEE held in the Guildhall, on Wednesday 5th June 2024

Present: Cllrs P Cook, R Crayford, B Jones, T Martin (Chair), R Newman, and J Rowlands

In attendance: Adrienne Begent (Deputy Town Clerk)

1. ELECTION OF VICE CHAIR

It was proposed by Cllr J Rowlands, seconded by Cllr B Jones and on being put to the meeting, it was **RESOLVED to elect Cllr P Cook as the Vice Chair of the Heritage, Buildings and Creek Committee.**

Cllr R Crayford abstained.

2. APOLOGIES FOR ABSENCE

All members were present.

3. DECLARATIONS OF INTEREST

No declarations declared.

4. TERMS OF REFERENCE

Members received and noted The Town Councils General Terms of Reference for Committees.

It was proposed by Cllr J Rowlands, seconded by Cllr T Martin and on being put to the meeting, it was **RESOLVED to adopt the Terms of Reference for the Heritage, Buildings and Creek Committee**

Cllr R Crayford abstained.

5. CO-OPTED MEMBERS

It was proposed by Cllr T Martin, seconded by Cllr P Cook and on being put to the meeting, it was **RESOLVED that County Councillor Antony Hook should be co-opted onto the Heritage, Buildings and Creek Committee**

It was proposed by Cllr T Martin, seconded by Cllr P Cook and on being put to the meeting, it was **RESOLVED to ask Mr Harold Goodwin and Mr Alan Thorne (as individuals) to complete the application form to be co-opted onto the Heritage, Buildings and Creek Committee**

Cllr R Crayford Abstained

6. ACTIONS AND MATTERS ARISING

Refer to Actions and Matters Arising – HBCC

7. THE TOWN HALL

It was proposed by Cllr T Martin, seconded by Cllr J Rowlands and on being put to the meeting, it was **RESOLVED that the Facilities Manager prepares a report on the exterior condition of the Town Hall and suggested timeline for action.**

8. TOWN QUAY

The DTC reported that no update had been received from the Town Councils Solicitors or Swale Borough Council on the transfer of Town Quay.

It was proposed by Cllr T Martin, seconded by Cllr P Cook and on being put to the meeting, it was **RESOLVED that Tassells Solicitors are invited to a meeting to be attended by the TC and/ or DTC and two councillors to discuss the transfer.**

It was proposed by Cllr T Martin, seconded by Cllr P Cook and on being put to the meeting, it was **RESOLVED that at an appropriate time the Town Council writes to the Chair of the relevant committee at SBC and if deemed necessary the Chief Executive requesting an update.**

9. OPEN FAVERSHAM

It was reported that plans for Open Faversham in August are developing well for an interesting festival.

10. GATE ON OLD GATE ROAD

It was proposed by Cllr P Cook seconded by Cllr J Rowlands and on being put to the meeting, it was **RESOLVED that Cllr P Cook will visit the gate and provide a report.**

11. MOORINGS

The DTC reported that there were no issues to report with.

12. PRIVATE SESSION

It was proposed by Cllr T Martin, seconded by Cllr J Rowlands and on being put to the meeting it was RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the

press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.

13. THE CREEK BRIDGE

Cllr A Hook had drafted a paper for inviting quotes for legal services.

It was proposed by Cllr T Martin, seconded by Cllr P Cook and on being put to the meeting, it was ***RESOLVED that delated authority be given to Council Officers to finalise the invitation and circulate.***

The Meeting ended at 21:15

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