

AT A MEETING OF FAVERSHAM TOWN HERITAGE, BUILDINGS AND CREEK COMMITTEE held in the Guildhall, on Wednesday 2nd October 2024

Present: Cllr T Martin (Chair), Cllr P Cook, Cllr R Crayford, Cllr A Hook (KCC), Cllr B Jones, Cllr R Newman, Cllr J Rowlands, Ms P Dickenson, Mr H Goodwin and Mr A Thorne

In attendance: Adrienne Begent (Deputy Town Clerk)

39. APOLOGIES FOR ABSENCE

Apologies were received from Cllr J Rowlands

40. DECLARATIONS OF INTEREST

None

41. MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr T Martin, seconded by Cllr R Crayford, and on being put to the meeting it was **RESOLVED to accept the Minutes of the Heritage, Buildings and Creek Committee dated 4th September 2024.**

42. ACTIONS AND MATTERS ARISING

Refer to Actions and Matters Arising – HBCC

(4) It was **Proposed by Cllr T Martin, seconded by Cllr P Cook and on being put to the meeting it was Recommended that the Mayor should write to KCC sharing the Town Councils concerns on the wall, highlighting that the wall is potentially unsafe due to the hole that has been cut in it and asking for them to instruct a structural engineer to examine the wall.**

It was proposed by Cllr T Martin, seconded by Cllr P Cook and on being put to the meeting it was **RESOLVED that a letter should be sent to KCC expressing the Town Council's disappointment that the bricks removed from the Blast Wall have been disposed of as they were the property of the Town Council. Further, KCC should be informed that if arbitration is completed and a date set for replacing the bridge agreed before the end of the civic year, then the Town Council is content for the gap to remain, but if not, the wall should be repaired.**

43. Mayoral Robes and Hats

The Committee received Paper 1, quotes for replacing Mayoral Robes and Hats.

It was proposed by Cllr P Cook, seconded by Cllr R Newman and on being put to the meeting it was **RESOLVED that options should be explored with local seamstress and milliner before placing order.**

44. Regalia

The Committee received Paper 2, quotes for valuing the Town Council's Regalia.

It was proposed by Cllr R Crayford, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to select Company A.**

45. Quinquennial Report

The Committee received Paper 3, quotes for completing the quinquennial Report on the Guildhall.

It was proposed by Cllr R Newman seconded by Cllr P Cook and on being put to the meeting it was **RESOLVED to select Company A.**

46. The Town Hall

The Committee received Paper 5, quotes for the erection of scaffolding and completion of building works on the Town Hall.

It was proposed by Cllr R Newman seconded by Cllr P Cook and on being put to the meeting it was **RESOLVED to select Company A for scaffolding and Company D for completion of building works.**

The Committee received Paper 6, material costs for the Facilities Manager to complete works on the Town Hall.

It was proposed by Cllr T Martin seconded by Mr H Goodwin and on being put to the meeting it was **RESOLVED to select the material costs totalling £522.85**

47. The Guildhall Clock

The Committee received Paper 7, quotes for the works on the Guildhall Clock.

It was proposed by Cllr P Cook seconded by Cllr T Martin and on being put to the meeting it was **RECOMMENDED to select Company B to undertake the work. Members selected options 3, 4 and 6 and specified that the clock should be silenced between 7pm and 8am.**

Members requested that the clock mechanism should be photographed. A record should be kept of any parts that are removed, which should be

photographed before removal. The removed parts should be kept and displayed.

Cllr R Crayford abstained.

48. THE CREEK BRIDGE

The Committee received Paper 9, quotes for legal advice

It was proposed by Cllr A H Hook, seconded by Cllr R Newman and on being put to the meeting it was ***RESOLVED to select Company F provide the Town Council with legal advice***

49. HERITAGE MARKERS

The Committee received Papers 10 to 14 on Heritage Markers

It was proposed by Cllr T Martin, seconded by Cllr P Cook and on being put to the meeting it was ***RESOLVED that Working Group should be formed to take the project forward.***

Cllr T Martin, Mr H Goodwin and Mr J Clarkson would be members. Mr John Owen to be invited to join.

50. BUDGET

The Committee discussed its request for the 2025-26. The Chair will take suggestions forward to the forthcoming budget meeting.

Items considered were legal advice, dredging, The Old Town Warehouse, boating facilities and bridge campaign.

51. MAGNA CARTA MERCHANDISE

It was proposed by Cllr T Martin, seconded by Cllr B Jones and on being put to the meeting it was ***RESOLVED to authorise the purchasing of selected items totalling £921.69 using Magna Carta reserves.***

52. ITEMS FOR REPORT

Where's Our Bridge campaign group to be invited to a forthcoming meeting.

Pavement insert at junction of Market Street, East Street and Preston Street to be added to agenda for meeting on 6th November.

Boat Discharge to be added to agenda for meeting on 6th November

The Meeting ended at 21:45