

MINUTES OF THE POLICY & RESOURCES COMMITTEE

7th April 2025, 7:30pm

The Guildhall

Cllr Eyre	Apologies	Cllr Gibson	Apologies
Cllr T Martin	Present	Cllr Rowlands	Present
Cllr Cook	Present	Cllr Saunders	Present
Cllr Crayford	Present	Cllr Perkin	Substitute
Cllr B J Martin	Substitute		

In attendance:

Louise Bareham (Town Clerk)

206. Apologies for Absence

Apologies were received from Cllr Eyre, substituted by Cllr Perkin; Cllr Gibson substituted by Cllr B J Martin, and Cllr Crayford.

207. Declarations of Interest

None.

208. Minutes of the Previous Meeting and Matters Arising

Subject to the suggested amending of the first paragraph of Minute Item 205, it was proposed by Cllr T Martin, seconded by Cllr Rowlands and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Policy and Resources Committee Meeting dated 3rd March 2025.***

6 FOR/2 ABST.

209. Monthly Reports

It was proposed by Cllr T Martin, seconded by Cllr Rowlands, and on being put to the meeting it was ***RESOLVED to note the monthly reports.***

210. Strategic Working Group Minutes

It was proposed by Cllr T Martin, seconded by Cllr Rowlands, and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Strategic Working Group Minutes dated 10th March 2025.***

211. Internal Control Statement 2025-2026

It was proposed by Cllr T Martin, seconded by Cllr Rowlands, and on being put to the meeting it was ***RESOLVED to adopt the Internal Control Statement 2025-2026.***

212. Risk Assessment and Management Strategy

Cllr Cook questioned the mention of UK/EU law, which will be removed. It was proposed by Cllr B Martin, seconded by Cllr Cook, and on being put to the meeting it was ***RESOLVED to adopt the Risk Assessment and Management Strategy 2025-2026 as amended.***

213. Annual Meeting Process Policy

It was agreed to add the specific number of seats across each committee and 'taking into account the overall political balance'.

Subject to the amendment, it was proposed by Cllr T Martin, seconded by Cllr Saunders, and being put to the meeting it was ***RESOLVED to adopt the Annual Meeting Process Policy.***

214. Policy Review

Cllr B Martin suggested having a standard five-year review period for policies where a more regular review was not deemed necessary.

It was proposed by Cllr Rowlands, seconded by Cllr T Martin, and on being put to the meeting it was ***RESOLVED to note the Policy Review.***

215. Electric Van

It was proposed by Cllr T Martin, seconded by Cllr Cook, and on being put to the meeting it was ***RESOLVED to purchase a used petrol/diesel van and to carry out a review of the Council's vehicle requirements at the next budget review to look at future electrification.***

7 FOR/1 AGAINST

216. Private Session

It was proposed by Cllr Rowlands, seconded by Cllr T Martin and on being put to the meeting it was ***RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.***

217. Legal Services

Cllr T Martin proposed, seconded by Cllr Cook and on being put to the meeting it was ***RESOLVED to look to use Bridgers Law first and review after 12 months.***