



TOWN CLERK – MS LOUISE BAREHAM  
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23<sup>rd</sup> September 2024

To All Members of Faversham Town Council's Policy & Resources Committee

Dear Committee Member

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of Faversham Town Council's Policy and Resources Committee to take place at The Guildhall on Monday 30<sup>th</sup> September 2024 at 7.30pm when the following business will be transacted.

Yours sincerely

*Louise Bareham*

Louise Bareham FSLCC  
Town Clerk

A maximum of 15 minutes to be allowed to receive public questions and comments on items on the Agenda.

#### AGENDA

- 1. Apologies for Absence**  
To receive apologies for absence
- 2. Declarations of Interest**  
To receive any declarations of interest for items listed on the Agenda
- 3. Minutes of the Previous Meeting**  
To receive the Minutes of the Policy and Resources Committee dated 2<sup>nd</sup> September 2024.
- 4. Monthly Reports**  
To receive Month 5 reports and matters arising from previous month.
- 5. AGAR**  
To note the conclusion of the 2023/2024 Annual Governance and Accountability Return – no matters raised.
- 6. Councillor Allowances**  
To consider the discussion paper on Councillor Allowances.

7. **Printer/Photocopier Contract**  
To agree recommendations for a new printer contract (tabled).
8. **Security of Zoom Meetings**  
To consider the report and make recommendations.
9. **Policy Review**  
To review the following policies:  
  
Volunteer Policy  
Lone Working Policy
10. **Budget 2025-2026 Actions**  
To consider any further actions prior to workshop.
11. **Matters for Report**  
Items for the next agenda

<https://us02web.zoom.us/j/85850453047?pwd=rnemtaDgpFakW25JMitMxTrVRSUKyn.1>