



TOWN CLERK – MS LOUISE BAREHAM  
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31<sup>st</sup> March 2025

To All Members of Faversham Town Council's Policy & Resources Committee

Dear Committee Member

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of Faversham Town Council's Policy and Resources Committee to take place at The Guildhall on Monday 7<sup>th</sup> April 2025 at 7.30pm when the following business will be transacted.

Yours sincerely

*Louise Bareham*

Louise Bareham FSLCC  
Town Clerk

A maximum of 15 minutes to be allowed to receive public questions and comments on items on the Agenda.

#### AGENDA

1. **Apologies for Absence**  
To receive apologies for absence
2. **Declarations of Interest**  
To receive any declarations of interest for items listed on the Agenda
3. **Minutes of the Previous Meeting**  
To receive the Minutes of the Policy and Resources Committee dated 3<sup>rd</sup> March 2025.
4. **Monthly Reports**  
To receive available reports and matters arising from previous month.
5. **Strategic Working Group**  
To receive the minutes of the Strategic Working Group and consider any recommendations.

6. **Internal Control Statement 2025-2026**  
To adopt the Internal Control Statement 2025-2026.
7. **Risk Assessment and Management Strategy**  
To adopt the Risk Assessment and Management Strategy 2025-2026
8. **Annual Meeting Process Policy**  
To adopt the Annual Meeting Process Policy
9. **Policy Review**  
To receive the Policy Review
10. **Electric Van**  
To consider the report on electric vs diesel van.
11. **Private Session**  
To RESOLVE that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.
12. **Legal Services**  
Item deferred from the previous month –  
  
To consider the proposal.

<https://us02web.zoom.us/j/89194468351?pwd=7konNvmJ7Rv4TFBRgQBFTMZcU3sa48.1>