



TOWN CLERK – MS LOUISE BAREHAM
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24th June 2024

To All Members of Faversham Town Council's Policy & Resources Committee

Dear Committee Member

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of Faversham Town Council's Policy and Resources Committee to take place at The Guildhall on Monday 1st July 2024 at 7.30pm when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

A maximum of 15 minutes to be allowed to receive public questions and comments on items on the Agenda.

AGENDA

1. **Apologies for Absence**
To receive apologies for absence
2. **Declarations of Interest**
To receive any declarations of interest for items listed on the Agenda
3. **Minutes of the Previous Meeting and Matters Arising**
To receive the Minutes of the Policy and Resources Committee dated 3rd June 2024.
4. **Monthly Reports**
To receive Month 2 report
5. **Councillor Audit**
To agree a second councillor to undertake monthly audits on a shared basis.
6. **Regular Payments**
To approve the list of regular payments.
7. **Strategic Plan**
To consider and comment on the Draft Strategic Plan (tabled)

8. **Local Council Award Scheme**

To receive an update on progress and agree the following draft statements:

- Ensures that the council delivers value for money
- Provides leadership in planning for the future of the community
- Engages with the community on issues related to the environment and climate change
- Manages the performance of the council as a corporate body
- Manages the performance of each individual staff member to achieve its business plan

9. **NALC Star Awards 2024**

To agree the motion that the Town Clerk has delegated authority to apply on the council's behalf.

10. **Matters for Report**

Items for next agenda.