

MINUTES OF THE POLICY & RESOURCES COMMITTEE

2nd September 2024, 7:30pm
The Guildhall

Cllr Cook	Absent	Cllr T Martin	Present
Cllr Crayford	Present	Cllr Rowlands	Present
Cllr Eyre	Present	Cllr Saunders	Present
Cllr Gibson	Present		

In attendance:

Louise Bareham (Town Clerk)

137. Apologies for Absence

None.

138. Declarations of Interest

Dispensations were approved as follows:

Cllr Crayford – West Faversham Community Centre

Cllr Gibson – FACE

Cllr Eyre – Faversham Pools

139. Minutes of the Previous Meeting and Matters Arising

It was proposed by Cllr Rowlands, seconded Cllr Saunders and on being put to the meeting, it was **RESOLVED to accept the Minutes of the Policy and Resources Committee Meeting dated 1st July 2024.**

140. Monthly Reports

Queries were raised on 4620 with an explanation for the amount of £9046 to be provided next month. A list of staff training was requested under item 4120 and 4150 Subscriptions. It was proposed by Cllr T Martin, seconded by Cllr Gibson and on being put to the meeting, it was **RESOLVED to accept the Month 4 reports.**

141. Action Plan Update

The six month update on the action plan was provided. It was felt that there needed to be two RAG columns to show where FTC had completed an action but may be waiting on others, such as activity and action. Each committee needs to look at their area. It was proposed by Cllr Rowlands, seconded by Cllr T Martin and on being put to the meeting, it was **RECOMMENDED that each committee considers their actions.**

142. Grants

A discussion took place whether it was sensible to only part pay a grant, but it was generally felt that this was not advisable. Councillors had scored the 20

grant applications received, which had amounted to over £70,000, with only £26,000 available.

The following grant payments were proposed by Cllr T Martin and seconded by Cllr Rowlands **RECOMMENDED that grant payments are made as follows:**

PROSPECTIVE RECIPIENT	AMOUNT	SCORE TOTAL	%	AWARD CALCULATION
				£
Arden Theatre	£5,000.00	96.00	64	-
Assembly Rooms	£500.00	120.00	80	500.00
Autism Apprentice	£3,315.00	106.00	71	3,099.50
BEAMS	£1,000.00	88.00	59	-
Cinque Port Rowing	£2,500.00	126.00	84	2,500.00
Citizens Advice Swale	£1,512.00	101.00	67	-
FACE	£5,000.00	96.00	64	-
Faversham Community Networking Group	£3,060.00	101.00	67	-
Faversham Pools	£4,988.00	114.00	76	4,988.00
Faversham Umbrella	£5,000.00	108.00	72	5,000.00
FAWWAT	£1,121.00	78.00	52	-
GEMS	£5,000.00	94.00	63	-
Harmony Therapy Trust	£5,000.00	52.00	35	-
HI Kent	£2,552.00	107.00	71	2,336.50
Mid Kent Mind	£3,985.00	97.00	65	-
Open Faversham	£3,000.00	123.00	82	3,000.00
Painters Forstal Community Centre	£3,193.00	48.00	32	-
Sateda	£4,576.00	122.00	81	4,576.00
Vibe	£5,000.00	104.00	69	-
WFCC	£5,000.00	75.00	50	-
	£ 70,302.00			£26,000.00

143. Policy Updates

Flag Flying Policy

It was proposed by Cllr T Martin, seconded by Cllr Rowlands and on being put to the meeting it was **RESOLVED to remove all non-working Royals from the flag list.**

It was proposed by Cllr T Martin and seconded by Cllr Rowlands and on being put to the meeting it was **RESOLVED to accept the draft Flag Policy with the previous amendments.**

Robe Wearing Policy

A discussion took place regarding the policy, with some thoughts that councillors shouldn't wear robes and this should be a discussion for all members to consider.

It was proposed by Cllr Saunders seconded by Cllr Crayford and on being put to the meeting it was **RESOLVED to defer the item**

144. Displaying of Planning Applications

Cllr Saunders introduced his report and there was a general discussion. It was proposed by Cllr Saunders, seconded by Cllr T Martin and on being put to the meeting it was **RECOMMENDED that the following statement, with amendments, be agreed**

1. Note the advice of its planning consultant that:

- The responsibility for publicising the application rested with SBC as the planning authority rather than the Town Council as a consultee;
- The Town Council would have had to display all documentation available on the public portal to avoid the risk of having an apparent bias in favour or against the application
- There would have been significant costs involved in making all of this information available for the public to view.

2. Agree that the Town Council should issue a statement explaining why it didn't run a public exhibition about the Duchy application based on the advice above.

3. Recommend that:

- The terms of reference for the Planning Committee are reviewed in order to give it clearer responsibility for this type of decision.
- A planning protocol is developed laying out the general procedures the Planning Committee will adopt as a consultee on planning applications.

- The annual review of committee terms of reference and scheme of delegation ensures that all policy and procedure decisions, which are a matter of significant public interest, can be taken by an appropriate committee of the council, with a clear public statement issued afterwards, if appropriate, explaining what the council's position is and what the reasons for it are.

145. Matters for Report

None

The meeting closed at 9.06pm