



1st August 2024

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of Faversham Town Council to be held on **Monday 12th August 2024** at **7.00pm** in The Guildhall, Faversham.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. A member of the public shall not speak for more than 3 minutes during the public session. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

AGENDA

1. Apologies
To receive apologies for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).
3. Faversham Town Council
To receive and accept as a true record the Minutes of the Town Council Meeting held on 8th July 2024 and any matters for report.

4. Mayor's Announcements
To receive the Mayor's Announcements.
5. Heritage, Buildings and Creek Committee
To receive the Minutes of the Heritage, Buildings and Creek Committee dated 3rd July and agree any recommendations.
6. Environment Committee
To receive the Minutes of the Environment Committee dated 10th July 2024 and approve any recommendations.
7. Active Travel Committee
To receive the Minutes of the Community Committee dated 11th July 2024 and agree any recommendations.
8. Community Committee
To receive the Minutes of the Community Transport Working Group dated 15th July 2024 and agree any recommendations.
9. Neighbourhood Plan Steering Committee
To approve the Minutes of the Neighbourhood Plan Steering Committee dated 22nd July and agree any recommendations.
10. Campaign Working Group
To approve the Minutes of the Campaign Working Group dated 9th and 19th July 2024.
11. Strategic Plan 2024 - 2028
To approve the draft Strategic Plan.
12. Statements
To approve the following statements for the Local Council Award Scheme:
 - a) Ensure that the council delivers value for money.
 - b) Provides leadership in planning for the future of the community.
 - c) Engages the community on issues related to the environment and climate change.
 - d) Manages the performance of the council as a corporate body.
 - e) Manages the performance of each individual staff member to achieve its business plan.
13. Local Council Award Scheme
To approve the recommendation that all the documentation and information is in place to comply with the criteria for Quality Gold status under the Local Councils Award Scheme and to forward our application to NALC.
14. Cinque Port Champion
Following the resignation of the current Cinque Port Champion, the Council is to nominate a Cinque Port Champion to serve the remainder of the term to 2027.

15. Receipts and Payments

To resolve to agree receipts and approve payments for August 2024.

16. Private Session

To RESOLVE that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.

17. Staffing Committee

To receive the Minutes of the Staffing Committee dated 19th July 2024