



4th November 2024

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of Faversham Town Council to be held on **Monday 11th November 2024 at 7.00pm** in The Guildhall, Faversham.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. A member of the public shall not speak for more than 3 minutes during the public session. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

AGENDA

1. Apologies
To receive apologies for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).
3. Town Council Minutes
To receive and accept as a true record the Minutes of the Town Council Meeting held on 14th October 2024 and any matters for report.
4. Mayor's Announcements
To receive the Mayor's Announcements.

5. Community Committee
To receive the Minutes of the Community Committee dated 21st October 2024 and agree any recommendations.
6. Heritage, Buildings and Creek Committee
To receive the Minutes of the Heritage Buildings and Creek Committee dated 2nd November 2024 and agree any recommendations.
7. Policy and Resources Committee
To receive the Minutes of the Policy and Resources Committee dated 4th November 2024 (tabled) and agree any recommendations.

To note the approval of the Residents' Survey Results Report.

To note the conclusion of the 2023/2024 Annual Governance and Accountability Return – no matters raised.
8. Revision of the Faversham Local Cycling and Walking Infrastructure Plan
To receive the report and agree recommendations to the revised LCWIP.
9. Government Consultation
The Government is consulting on introducing powers for local authority members (including parish and town councils) to apply to the relevant authority for a dispensation to attend formal council meetings remotely and vote by proxy in certain circumstances.

The Town Council to agree a response to the consultation.
<https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings>
10. Review of Polling Stations
To consider a response to the consultation reviewing polling stations. The aim of the review is to ensure electors have reasonable facilities for voting as are practicable in the circumstances; and as far as reasonable and practicable, polling places are accessible to all electors, and consider the needs of people with disabilities.
https://swale.gov.uk/_data/assets/pdf_file/0006/482595/Polling-district-and-polling-places-review-notice-2024-AA-002-AAx.pdf
11. Private Session
To RESOLVE that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.
12. Staffing Committee
To receive the minutes of the Staffing Committee dated 4th November 2024 (tabled)