



3rd March 2025

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of Faversham Town Council to be held on **Monday 10th March 2025 at 7.00pm** in The Guildhall, Faversham.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. A member of the public shall not speak for more than 3 minutes during the public session. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

AGENDA

1. Apologies
To receive apologies for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).
3. Town Council Minutes
To receive and accept as a true record the Minutes of the Town Council Meetings held on 10th February 2025 and any matters for report.
4. Mayor's Announcements
To receive the Mayor's Announcements.

5. Environment Committee
To receive the Minutes of the Environment Committee dated 12th February 2025 and agree any recommendations.
6. Community Committee
To receive the Minutes of the Community Committee dated 17th February 2025 and agree any recommendations.
7. Policy and Resources Committee
To receive the Minutes of the Policy and Resources Committee dated 3rd March 2025 and agree any recommendations.
8. Heritage Creek and Buildings Committee
To receive the Minutes of the Heritage Creek and Buildings Committee dated 5th March 2025 and agree any recommendations (tabled).
9. Active Travel Committee
To receive the Minutes of the Community Committee dated 6th March 2025 and agree any recommendations (tabled)
10. Faversham Planning Protocol
To consider and agree the draft Planning Protocol. Councillors should submit their suggested amendments to Paragraph 2.3 in advance.

As background, this has been presented to the Planning Committee twice previously, see Appendix A attached.
11. Committee Meeting Timings
To review the start times of committee meetings and whether they currently meet the requirements of the Town Council.
12. Municipal Charities
To nominate a Trustee for the Municipal Charities of Faversham (the CIO). The term of office is for four years. There are four full Trustee meetings a year, which are held during the day. The next meeting is on Wednesday, 23 April at 9.00am.
13. Receipts and Payments
To approve the receipts and payments for March 2025.
14. Private Session
To RESOLVE that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.
15. Staffing Committee
To receive the Minutes of the Staffing Committee dated 3rd March 2025 (tabled).

APPENDIX A

228. PLANNING PROTOCOL

The meeting received draft (3) of the Planning Protocol.

It was proposed by Cllr J Saunders seconded by Cllr R Newnan that paragraph 2.3 should be retained in the document, but that the wording should be revised. Following a recorded vote the motion was not passed.

Peter Cook	Against	Hannah Perkin	Against
Charles Gibson	Abstain	Josh Rowlands	Abstain
Trevor Martin	Against	Julian Saunders	For
Robert Newman	For		

It was proposed by Cllr TJ Rowlands seconded by Cllr C Gibson and on being put to the meeting it was ***RESOLVED that draft (3) should be considered at a future meeting of Full Town Council. Councillors should submit their suggested amendments to Paragraph 2.3 in advance.***

The vote was recorded:

Peter Cook	For	Hannah Perkin	Against
Charles Gibson	For	Josh Rowlands	For
Trevor Martin	For	Julian Saunders	For
Robert Newman	For		