

MINUTES OF THE POLICY & RESOURCES COMMITTEE

29th April 2024, 7:30pm
The Guildhall

Cllr Cook	Present	Cllr T Martin	Present
Cllr Crayford	Present	Cllr Rowlands (Chair)	Present
Cllr Eyre	Present	Cllr Saunders	Present
Cllr Gibson	Present	Cllr C Martin	Present

In attendance:

Louise Bareham (Town Clerk)

102. Apologies for Absence

None.

103. Declarations of Interest

None.

104. Minutes of the Previous Meeting and Matters Arising

It was noted the date was incorrect on the minutes and item 099 to make sure it is written by-election. It was proposed by Cllr Gibson, seconded by Cllr Rowlands and on being put to the meeting, it was **RESOLVED to accept the Minutes of the Policy and Resources Committee Meeting dated 2nd April 2024.**

105. Year End Reports

Cllr Crayford expressed that it would be a good idea to publish more, on what grants we've received. The Town Clerk also explained that the IT spend is higher due to extra emails being added and Microsoft price increases. It was **NOTED to have seen the Month 12 Year End Reports.**

106. Stock and Asset Register

It was explained by the Town Clerk that the asset register is a work in progress at this given time. Also, that the stock list is being worked on to get a better breakdown/stock control. The Town Clerk noted that the first figure on the stock doesn't seem right and will check this. It was proposed by Cllr Gibson, seconded by Cllr Rowlands and on being put to the meeting, it was **RESOLVED to note the Stock and Asset Register.**

107. General Reserve Policy

Cllr Gibson asked to change the wording from *Policy and Finance*, to *Policy and Resources* on the policy. It was proposed by Cllr Rowlands, seconded by Cllr T Martin and on being put to the meeting, it was **RESOLVED to defer the**

General Reserve Policy to the next meeting, as it was felt that the policy needs updating.

108. Earmarked Reserve

It was proposed by Cllr Gibson, seconded by Cllr Rowlands, and on being put to the meeting it was ***RESOLVED to accept the recommendations for the Earmarked Reserves, for Year Ended 31st March 2024 to be carried over as the draft received.***

109. Strategic Working Group

It was proposed by Cllr Eyre, seconded by Cllr Rowlands and on being put to the meeting, it was ***RESOLVED to accept the following recommendation;***

- ***To recommend the Annual Action Plan 2024-2025 to Full Council.***

It was proposed by Cllr Rowlands, seconded by Cllr Eyre and on being put to the meeting, it was ***RESOLVED to accept the following recommendation;***

- ***To recommend the Residents Survey to the Full Council.***

110. Matters for Report

Policy review schedule.

The meeting closed at 20.30