

Minutes of the Meeting of Faversham Town Council
12th August 2024, 7pm
The Guildhall, Faversham

Cllr Rowland (Chair)	Present	Cllr Golding	Apology
Cllr C Martin	Present	Cllr Jones	Apology
Cllr Coniam	Apology	Cllr B Martin	Present
Cllr Cook	Present	Cllr T Martin	Present
Cllr Crayford	Present	Cllr Newman	Present
Cllr Eyre	Apology	Cllr Perkin	Present
Cllr Gibson	Present	Cllr Saunders	Present

In Attendance:

Louise Bareham (Town Clerk)

Adrienne Begent (Deputy Town Clerk)

268. Apologies for Absence

Apologies with reasons were received from Cllrs Eyre, Golding, Jones and Coniam.

269. Declarations of Pecuniary and Non-Pecuniary Interests

None.

Cllr B Martin joined the meeting at 7.02pm.

270. Faversham Town Council

It was proposed by Cllr Cook, seconded by Cllr Gibson, and on being put to the meeting it was **RESOLVED to accept the Minutes of the Town Council meeting dated 8th July 2024.**

271. Mayor's Announcements

Cllr Rowlands sent an update round to the council of events he has attended this month.

272. Heritage, Building and Creek Committee

Cllr T Martin gave an update. It was proposed by Cllr T Martin, seconded by Cllr C Martin and on being put to the meeting, it was **RESOLVED to accept Minutes of the Heritage, Building and Creek Committee dated 3rd July 2024.**

273. Environment Committee

Cllr Saunders requested that Graffiti was an item at the next meeting. It was proposed by Cllr C Martin, seconded by Cllr Gibson, and on being put to the meeting it was **RESOLVED to accept Minutes of the Environment Committee dated 10th July 2024.**

274. Active Travel Committee

Cllr C Martin gave an update. It was proposed by Cllr C Martin, seconded by Cllr Saunders and on being put to the meeting, it was **RESOLVED to accept the Minutes of the Active Travel Committee dated 11th July 2024 with the following amendments;**

- **Item 84-to add that the Chair, Vice Chair, A Oliver & T Stonor to attend.**
- **T Stonor attended on 11th July 2024.**

275. Community Committee

It was proposed by Cllr Rowlands, seconded by Cllr C Martin and on being put to the meeting, it was **RESOLVED to accept the Minutes of the Community Committee dated 15th July 2024 with the following amendments.**

- **Cllr Golding was at the meeting.**
- **Cllr Perkin not Pekin-to check this.**
- **Cllr Crayford reported that his public question was not recorded properly.**

276. Neighbourhood Plan Steering Committee

Cllr Perkin gave an update. It was pointed out the *date was incorrect on the minutes, it showed as 22nd May and it should show 22nd July.* It was proposed by Cllr Perkin, seconded by Cllr Gibson and on being put to the meeting, it was **RESOLVED to accept the Minutes of the Neighbourhood Plan Steering Committee dated 22nd July and approve the following Recommendation;**

- **Up to £500 could be spent on editing the plan as requested.**

277. Campaign Working Group

Cllr Gibson discussed the minutes. It was proposed by Cllr Gibson, seconded by Cllr Saunders and on being put to the meeting, it was **RESOLVED to accept the Minutes of the Campaign Working Group dated 22nd July 2024.**

278. Strategic Plan 2024-2028

It was proposed by Cllr Rowlands, seconded by Cllr Cook and on being put to the meeting, it was **RESOLVED to approve the Draft Strategic Plan.**

279. Statements

It was proposed by Cllr Cook, seconded by Cllr Gibson and on being put to the meeting, it was **RESOLVED to approve the following statements for the Local Council Award Scheme;**

- a. Ensure that the council delivers value for money.**
- b. Provides leadership in planning for the future of the community.**
- c. Engages the community on issues related to the environment and climate change.**
- d. Manages the performance of the council as a corporate body.**
- e. Manages the performance of each individual staff member to achieve its business plan.**

280. Local Council Award Scheme

It was proposed by Cllr Rowlands, seconded by Cllr C Martin and on being put to the meeting, it was **RESOLVED to approve the following Recommendation;**

- That all the documentation and information is in place to comply with the criteria for Quality Gold status under the Local Councils Award Scheme and to forward our application to NALC.**

281. Cinque Port Champion

It was proposed by Cllr C Martin, seconded by Cllr Gibson and on being put to the meeting, it was **RESOLVED to appoint Cllr T Martin as the new Cinque Port Champion, to serve the remainder of the term to 2027.**

282. Receipts and Payments

It was proposed by Cllr B Martin, seconded by Cllr T Martin, and on being put to the meeting it was **RESOLVED to agree receipts and payments for August 2024.**

283. Private Session

It was **RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.**

284. Staffing Committee

It was proposed by Cllr Rowlands, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to separate the position and advertise for a Community Bus Officer at 8 hours per week. That the Community Bus and Project Officer would revert to his previous role, but rather than being called Assistant to the Town Clerk, the title would be Office Manager.**

The Minutes of the Staffing Committee dated 19th July 2024 were proposed by Cllr Rowlands and seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the Minutes.**

The meeting concluded at 7.32pm