

Minutes of the Meeting of Faversham Town Council
10th June 2024, 7pm
The Guildhall, Faversham

Cllr T Martin (Chair)	Present	Cllr Golding	Apology
Cllr Rowlands	Present	Cllr Jones	Present
Cllr Coniam	Present	Cllr B Martin	Apology
Cllr Cook	Present	Cllr C Martin	Present
Cllr Crayford	Apology	Cllr Newman	Present
Cllr Eyre	Present	Cllr Perkin	Apology
Cllr Gibson	Present	Cllr Saunders	Present

In Attendance:

Louise Bareham (Town Clerk)

Adrienne Begent (Deputy Town Clerk)

242. Apologies for Absence

Apologies with reasons were received from Cllrs B Martin, Perkin, Crayford and Golding.

243. Declarations of Pecuniary and Non-Pecuniary Interests

None.

244. Faversham Town Council

It was proposed by Cllr Rowlands, seconded by Cllr T Martin, and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Town Council meeting dated 20th May 2024.***

245. Mayor's Announcements

Cllr Rowlands reported that he had attended the following events this month;

- Speech at Faversham Transport Weekend
- Faversham in the 40's
- New Romney D-Day celebration
- Swimming Pool's 60th Anniversary
- Mayor Making
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Cllr Rowlands also shared his thanks to the staff of Faversham Town Council, who work on the events.

246. Policy and Resources Committee

Cllr Eyre gave an update. It was proposed by Cllr T Martin, seconded by Cllr Jones, and on being put to the meeting it was **RESOLVED to accept Minutes of the Policy and Resources Committee dated 3rd June 2024.**

247. Active Travel Committee

Cllr Cook gave an update. It was proposed by Cllr Gibson, seconded by Cllr Cook, and on being put to the meeting it was **RESOLVED to accept Minutes of the Creek Working Group dated 3rd April 2024, with the amended name.**

248. Annual Governance Statement

The Town Clerk read out the following statements to approve the Section 1 of the Annual Governance and Accountability Return 2023/24 acknowledging responsibility for the Accounting Statement;

- 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. **Cllrs reply-YES***
- 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. **Cllrs reply-YES***
- 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. **Cllrs reply-YES***
- 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. **Cllrs reply-YES***
- 5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. **Cllrs reply-YES***
- 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. **Cllrs reply-YES***
- 7. We took appropriate action on all matters raised in reports from internal and external audit. **Cllrs reply-YES***
- 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements. **Cllrs reply-YES***

Cllr Rowlands signed the document.

249. Accounting Statements

It was proposed by Cllr Gibson, seconded by Cllr Cook and on being put to the meeting it was **RESOLVED to approve Section 2 of the Annual Governance and Accountability Return 2023/24.**
Cllr Rowlands signed the document.

250. Period for the Exercise of Public Rights

It was proposed by Cllr T Martin, seconded by Cllr Cook and on being put to the meeting it was **RESOLVED to agree the dates set for the period of the exercise of public rights as Monday 17th June to 26th July 2024.**

251. Transport Representation – 23/505533/EIHYB

It was proposed by Cllr Gibson, seconded by Cllr Saunders, and on being put to the meeting it was **RESOLVED to approve Company A to carry out the works, on the basis we ask them to look at the response from Active Travel.**

FOR 5 / ABST 4

252. Receipts and Payments

It was proposed by Cllr Gibson, seconded by Cllr T Martin, and on being put to the meeting it was **RESOLVED to agree receipts and payments for June 2024.**

The Town Clerk asked the council to agree the setup of a standing order of £30.00, for the council to become a member to Historic Swale. Cllr Rowlands and Cllr C Martin signed the mandate to approve this.

The meeting concluded at 19:40

APPENDIX ONE-Public Questions

Question One- A member of the public sent an online request to raise a question on his behalf, regarding the 'Stream and the Footpath (Matilda Way)'. Cllrs responded and said if they have any further updates they will contact the member of public.