

**Minutes of Faversham Neighbourhood Plan Steering Group  
Hybrid Meeting held on Monday 26<sup>th</sup> February 2024**

**Present:** Peter Cook, Charles Gibson, Harold Goodwin, John Irwin, Hannah Perkin, Josh Rowlands, Julian Saunders, Geoff Wade

**In attendance:** Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies</u></p> <p>Apologies were received from K Baker</p>	
2.	<p><u>Declarations of Interest</u></p> <p>None</p>	
3.	<p><u>Minutes of Previous Meeting</u></p> <p>The minutes of the meeting held on 22<sup>nd</sup> January were approved as an accurate record. They were proposed by C Gibson and seconded by J Rowlands. (The minutes had previously been presented to Town Council on 12<sup>th</sup> February).</p>	
4.	<p><u>Communication Plan</u></p> <p>The response from the Monitoring Officer concerning the referendum had been shared with members of the SG prior to the meeting. There was still uncertainty on what the council and individual councillors are permitted to do to promote the referendum and a yes vote.</p> <p><b>ACTION:</b> LGA and NALC to be asked to clarify the rules for the Town Council and Individual Councillors regarding the referendum.</p> <p>On receipt, responses to be shared with the Monitoring Officer.</p> <p>On receipt of the response from the Examiner an extraordinary meeting of this Steering Group should be called to discuss next steps.</p> <p>One action would be a meeting inviting interested parties. Members to consider who should be invited to that meeting. It was considered that Political Parties should be added to the list along with Parliamentary Candidates and key influencers in each ward.</p>	HP
5.	<p><u>End of Meeting</u></p> <p>The meeting ended at 19.50</p>	