



Terms & Conditions of Equipment Loan Agreement

1. THE FOLLOWING EXPRESSIONS SHALL HAVE THE FOLLOWING MEANINGS:
 - “User” shall mean the party with whom Faversham Town Council enters into the “Agreement”
 - The “agreement” shall mean the agreement made between Faversham Town Council and the user included in this Loan Agreement form
 - The “equipment” shall mean the camera or cameras that are being loaned
 - The “whole loan period” shall mean the date collected from Faversham Town Council until the date returned to Faversham Town Council

2. TRANSPORT All transport costs shall be paid by the user unless specified otherwise in this agreement. The user is responsible for loss and damage to the equipment whilst in transport as well as during the loan period.

3. LOAN PERIOD The period of Loan shall commence and cease on the dates specified in the Loan Agreement Form. The user will be responsible for the equipment from the date of collection until it is returned to Faversham Town Hall, 12 Market Place, Faversham, ME13 7AE.

4. RETURN OF EQUIPMENT The equipment shall be returned to Faversham Town Council on the date specified in the Loan Agreement Form. The equipment must be returned with the original equipment instructions and the USB Charger.

5. FAILURE TO RETURN If the user does not return the equipment to Faversham Town Council within 24 hours of the specified return date in the Loan Agreement Form, THIS AGREEMENT SHALL CONSTITUTE A BINDING ORDER TO HIRE THE EQUIPMENT AT THE STIPULATED UNIT COST OF £25 for each full day that the equipment is not returned. The user shall accept and pay any invoice issued by Faversham Town Council reflecting such hire without the necessity of further documentation being exchanged between the parties.

6. ALTERATIONS TO THE EQUIPMENT The equipment should not be altered in any way without prior written agreement from Faversham Town Council; the user may be liable for the full replacement cost(s) of the equipment without this written permission. UNAUTHORISED ALTERATION OF THE EQUIPMENT IS STRICTLY PROHIBITED.

7. LOSS OR DAMAGE TO THE EQUIPMENT The user is responsible for any cost(s) as a result of loss or damage to the equipment during the whole loan period. These costs shall not exceed the Unit Cost(s) of the equipment.

The User will:

- Ensure that the camera is always kept safe and secure.
- Only use the camera for the purpose it was intended.
- The provision of the equipment by the Town Council is to assist users in understanding if their property has any issues with heat loss. It will be up to the user to take any remedial action required or take further advice from an expert.
- Return the camera(s) to the Town Council Office at Faversham Town Hall, 12 Market Place, Faversham, ME13 7AE on the agreed date.
- Include in the box are the Camera, Camera Case, USB Charger, instructions all of which must be returned in the box.

If you wish to borrow a Thermal Imaging Camera please complete the form below. Once the form has been received we will contact you to advise when the camera of your choice will be available to borrow, and a collection time and date will be agreed. **When you come to collect you will need to bring a form of photo ID (eg driving licence or passport) and proof of address, before we can release the camera.**

Any questions you have regarding the Thermal Cameras can be sent to Rob Gibbs via email: rob.gibbs@favershamtowncouncil.gov.uk or you can call the Town Council Office on [01795 503286](tel:01795503286).

Name *

First

Last

Address *

Address Line 1

Address Line 2

Address Line 3

Postal Code

Email *

Phone *