

4th December 2023

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Meeting of Faversham Town Council to be held on **Monday 11th December 2023** at **7.00pm** in The Guildhall, Faversham.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

AGENDA

1. Apologies
To receive apologies for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).
3. Faversham Town Council
To receive and accept as a true record the Minutes of the Town Council Meeting held on 13th November 2023 and any matters for report.

4. Mayor's Announcements
To receive the Mayor's Announcements.
5. Discover Faversham Working Group
To receive the Minutes of the Discover Faversham Working Group dated 30th October 2023 and agree any recommendations (deferred from Community Committee).
6. Faversham Community Bus Working Group
To receive the Minutes of the Faversham Community Bus Working Group dated 8th November and 22nd November 2023 and agree any recommendations.
7. Community Committee Minutes
To receive the Minutes of the Community Committee dated 20th November 2023 and agree any recommendations.
8. Neighbourhood Plan Steering Group
To receive the Minutes of the Neighbourhood Plan Steering Group dated 27th November 2023 and agree any recommendations.
9. Policy and Resources Committee
To receive the Minutes of the Policy and Resources Committee dated 4th December 2023 and agree any recommendations.
10. Environment Committee
To receive the Minutes of the Environment Committee dated 6th December 2023 (tabled) and agree any recommendations.
11. Receipts and Payments
To resolve to agree receipts and approve payments for December 2023
12. Private Session
To RESOLVE that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.
13. Staffing Committee
To receive the Minutes of the Staffing Committee dated 4th December and approve any recommendations.