



2<sup>nd</sup> April 2024

**TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL**

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the Meeting of Faversham Town Council to be held on **Monday 8<sup>th</sup> April 2024** at **7.00pm** in The Guildhall, Faversham.

Yours sincerely

*Louise Bareham*

Louise Bareham FSLCC  
Town Clerk

The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. A member of the public shall not speak for more than 3 minutes during the public session. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.

**AGENDA**

1. Apologies  
To receive apologies for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests  
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).
3. Faversham Town Council  
To receive and accept as a true record the Minutes of the Town Council Meeting held on 11<sup>th</sup> March 2024 and any matters for report.

4. Mayor's Announcements  
To receive the Mayor's Announcements.
5. Community Transport Working Group  
To receive the Minutes of the Community Transport Working Group dated 12<sup>th</sup> March 2024 and agree any recommendations.
6. Environment Committee  
To receive the Minutes of the Creek Working Group dated 13<sup>th</sup> March 2024 and agree any recommendations.
7. Policy and Resources Committee  
To receive the Minutes of the Policy and Resources Committee dated 2<sup>nd</sup> April 2024 and approve any recommendations.
8. Creek Working Group  
To approve the Minutes of the Creek Working Group dated 3<sup>rd</sup> April 2024 and agree any recommendations (Tabled).
9. Annual Insurance  
To agree insurance cover for 2024/2025 and consider the changes to legal expenses. This is no longer a mandatory option and is administered by DAS on behalf of Zurich. There has been a change this year but we can choose to exclude Contract Disputes or/and Debt Recovery, but the limit has increased from £5,000 to £200,000. The overall price is now £224.00 (previously £56) including IPT for the full cover – the Debt Recovery can be removed from that price for £44.80 and the Contract Disputes for £22.40.
10. Heritage Harbour Group  
To nominate a representative for the Heritage Harbour Group.
11. Matilda Place  
To approve the quotation from Swale Borough Council for works for new street plate as follows:  
  
Supply and Delivery of 2 No. Street Nameplates - £572  
Installation of 2 No. Wall Mounted Street Nameplates - £300
12. Flagpole  
To retrospectively approve the emergency works to the flagpole on the Guildhall at the cost of £1,825.
13. Receipts and Payments  
To resolve to agree receipts and approve payments for April 2024.