

2<sup>nd</sup> January 2024

**TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL  
THIS IS A STATUTORY MEETING WHERE ROBES SHALL BE WORN**

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the Meeting of Faversham Town Council to be held on **Monday 8<sup>th</sup> January 2024** at **7.00pm** in The Guildhall, Faversham.

Yours sincerely

*Louise Bareham*

Louise Bareham FSLCC  
Town Clerk

**The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.**

**AGENDA**

1. Apologies  
To receive apologies for absence.
2. Declarations of Pecuniary and Non-Pecuniary Interests  
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).
3. Faversham Town Council  
To receive and accept as a true record the Minutes of the Town Council Meeting held on 11<sup>th</sup> December 2023 and any matters for report.

4. Mayor's Announcements

To receive the Mayor's Announcements.

5. Heritage and Buildings Working Group

To receive the Minutes of the Heritage and Buildings Working Group dated 3<sup>rd</sup> January 2024 (tabled).

6. Active Travel Committee

To receive the Minutes of the Active Travel Committee dated 6<sup>th</sup> January 2024 and agree any recommendations (tabled).

7. Appointment to Committees

To approve the appointment of Members to the committees/working groups with vacancies, as per Appendix A.

To approve the appointment of Chairs to the following committees:

- Active Travel Committee
- Environment Committee

8. Receipts and Payments

To resolve to agree receipts and approve payments for January 2024.

**FAVERSHAM TOWN COUNCIL  
COMMITTEES AND WORKING GROUPS  
2023 - 2024**

Planning Committee	Full Council except Cllr B J Martin and Cllr C Martin
Policy and Resources Committee	Cllrs Saunders, Crayford, Cook, T Martin, Rowlands, Eyre, <b>VACANCY</b> <b>Chair: Cllr Cook</b> <b>Vice Chair: Cllr T Martin</b>
Active Travel Committee	Cllrs C Martin, Rowlands, B J Martin, Saunders, Golding, <b>VACANCY</b> , <b>VACANCY</b> <b>Chair: Vacant</b> <b>Vice Chair: Cllr Saunders</b>
LCWIP Advisory Group	Cllr Saunders, <b>VACANCY</b> <b>Chair: Cllr Saunders</b>
Community Committee	Cllrs Newman, Golding, Rowlands, Coniam, Cook, C Martin, Perkin <b>Chair: Cllr Rowlands</b> <b>Vice Chair: Cllr Coniam</b>
Youth SLA	Appointed by Community Committee: Cllrs Rowlands, Coniam, Golding
Environment Committee	Cllrs Newman, Golding, Perkin, Cook, Eyre, <b>VACANCY</b> , <b>VACANCY</b> <b>Chair: Vacant</b> <b>Vice Chair: Cllr Perkin</b>
Heritage and Buildings Working Group	Cllrs Crayford, Newman, T Martin, Rowlands, Cook, Thomas, Perkin <b>Chair: Cllr T Martin</b>
Neighbourhood Plan Steering Group	Cllrs Saunders, Cook, Rowlands, Perkin, <b>VACANCY</b> <b>Chair: Cllr Perkin</b>
Creek Working Group	Cllrs T Martin, Eyre, Cook, Coniam, Newman, Crayford <b>Chair: Cllr T Martin</b>
<del>Equality, Diversity and Inclusion Group</del> <b>DISSOLVED</b>	Cllrs Newman, Perkin, Rowlands, Williams, Coniam <b>Chair: Cllr Perkin</b>
Staffing Committee	Cllrs Crayford, C Martin, Eyre, T Martin, Rowlands <b>Chair: Cllr T Martin</b>
Complaints Committee	Cllr Cllrs Saunders, B J Martin, Perkin, Coniam, <b>VACANCY</b>
HWRC Working Group <b>IN ABEYANCE</b>	Cllrs Cook, Crayford, <b>VACANCY</b> , <b>VACANCY</b> <b>Chair: Vacant</b>
Community Transport Working Group	Cllrs C Martin, B J Martin, Saunders <b>Chair: Cllr C Martin</b>