

**Minutes of Faversham Neighbourhood Plan Steering Group
Hybrid Meeting held on Monday 24th July 2023**

Present: Kris Barker, Hannah Perkin (Chair), Josh Rowlands, Julian Saunders, Geoff Wade and Chris Williams

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from H Goodwin</p>	
2.	<p><u>Minutes of Previous Meeting</u></p> <p>The minutes of the meeting held on 26th June were approved as an accurate record. They were proposed by C Williams and seconded by K Barker. (The minutes had previously been presented to Town Council on 12th July).</p>	
3.	<p><u>Regulation 16</u></p> <p>The Regulation 16 documents had been sent to Swale Borough Council on 26th June. The Town Council had been informed that Natalie Earl will lead the consultation which will start on 4th September and run for six weeks.</p> <p>It was noted that SBC had asked for the list of potential Planning Examiners. The Town Council would select from this list in due course.</p>	
4.	<p><u>Timetable and Next Steps</u></p> <p>After SBC run Regulation 16 finishing in mid October, the plan will be inspected and then there will be a period of responding to the Examiners Questions. Whilst it would preferable for the Referendum to take place in 2023, it considered it may take place in 2024.</p> <p>Once the date of the referendum is set the SG will set the timetable for the final stages. It was agreed that a further exhibition would be held in Town Hall which would also be taken to other locations. It was noted that the Regulation 14 events had been held at WFCC and the Community Room on the Recreation Ground and this initiative should be repeated.</p>	

	<p>New Exhibition Boards would need to be created and the following titles were suggested. Further planning and consideration would be given to the content nearer the exhibition.</p> <p>Sites Greens Spaces Active Travel Environment The Process</p>	
5.	<p><u>Future Budget</u></p> <p>It was proposed by H Perkin, seconded by J Saunders and being put to the meeting it was Agreed that £10,000 would be needed to for to complete the final steps before Referendum.</p> <p>For a breakdown of expenditure please see Appendix 1.</p>	

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