

**Minutes of Faversham Town Council’s Heritage and Buildings Working Group  
held virtually on Wednesday 7<sup>th</sup> June 2023**

Present:

Cllr P Cook, Mr H Goodwin, Cllr T Martin (Chair), Cllr R Newman, Cllr H Perkin and Cllr J Rowlands

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies</u></p> <p>Apologies were received from Cllrs Crayford and Thomas</p>	
2.	<p><u>Declarations of interest</u></p> <p>None</p>	
3.	<p><u>Minutes of 21<sup>st</sup> February 2023</u></p> <p>The minutes of the meeting held on 21<sup>st</sup> February 2023 were approved as an accurate record of the meeting. (Proposed by Trevor Martin, seconded by J Rowlands). The minutes had been presented to Full Council on 13<sup>th</sup> March.</p>	
4.	<p><u>Co-option</u></p> <p>It was proposed by Trevor Martin, seconded by Josh Rowlands and agreed that Mr Harold Goodwin should continue to be co-opted onto the Heritage and Buildings Working Group.</p>	
5.	<p><u>Terms of Reference</u></p> <p>The Terms of Reference were received. It was proposed by Trevor Martin, seconded by Josh Rowlands and on being put to the meeting it was agreed to accept the Terms of Reference with the following amendments;</p> <p>3. To oversee the maintenance of the Faversham Charters and Magna Carta Charters Exhibition to ensure it enhances the cultural offering of the town.</p> <p>5. Responsible for the design, purchase and re-sale of merchandise for the Faversham Charters and Magna Carta Exhibition in the VIC and online.</p>	
6.	<p><u>Town Quay and TS Hazard</u></p>	

	<p>The DTC reported that The Town Clerk and herself had met with David Johnson (Interim Property Service Consultant SBC) who had confirmed that the next step would be for the Town Council to submit a development plan to SBC.</p> <p>Members received the draft development plan and agreed that it should be sent to SBC requesting the transfer of the freehold of Town Quay and buildings (TS Hazard, Boxing Club and Pump Room) to the Town council for £1.</p> <p>[Office Note: The Town Clerk has delegated authority for negotiating the transfer of the land and the development plan will be forwarded to SBC under this delegation].</p>	
7.	<p><u>12 Market Place</u></p> <p>The Deputy Town Clerk gave a verbal update. The doors and window had been ordered. JC had one query and had requested an additional drawing.</p> <p>The “Kids Cabinet” had been completed and opened by the Mayor and Mayoress at the end of May</p> <p>Wheels of Time had visited the exhibition and it was hoped that an invitation to join the scheme would be received.</p> <p>A successful week of activities had been organised during half term. Thanks were expressed to the volunteers for their additional support.</p> <p>TM informed the meeting that there had been over 5000 visitors to the exhibition (excluding schools and other groups). HP asked if there had been an increase since the airing of Antiques Road Show on BBC.  <b>ACTION:</b> Breakdown of attendance to be provided at next meeting</p> <p>PC questioned how merchandise to be sold was selected and the return for the Town Council.  <b>ACTION:</b> Full report on merchandise to be provide at next meeting (including stock levels, sales and income).</p> <p>PC questioned how the exhibition would evolve/change.  <b>ACTION:</b> Ideas for evolving the exhibition to be an agenda item for next meeting.</p> <p>The importance of promoting Faversham and the exhibition to residents of Faversham as well as visitors was noted.</p> <p>HG commented that the Faversham Society Museum attendance was boosted by children on organised visits (school and youth groups etc) returning with parents/guardians and questioned if literature handed out to children could be adapted to promote this.</p>	
8.	<p><u>Matters for Report</u></p>	

HG highlighted that the Faversham Society had organised a meeting on the following night to discuss the additions to the Local Heritage List held by SBC and invited everyone to attend.

HG updated the meeting on Open Faversham which the Faversham Society and Friends of St Mary of Charity were organising over 9 days opening on Saturday 12<sup>th</sup> August.

**It was *Proposed by Trevor Martin, seconded by Josh Rowlands and on being put to the meeting it was agreed that the Deputy Constable of Dover Castle, Brigadier Guy Boxall should be invite to the opening of Open Faversham by the Mayor.***

HP reported that she was meeting Marika Sherwood to discuss a leaflet for Black History Month.

HP reported that she was meeting Stonemason Clive Sherwood to discuss the stone commemorate the three witches hung in Faversham. It was hoped that it would be unveiled on the next International Women's Day (Friday 8<sup>th</sup> March). The necessary permission would need to be applied for and funding secured.

**It was *Proposed by Peter Cook, seconded by Josh Rowlands and on being put to the meeting it was agreed that the two busks should be returned to the Guildhall.*** PC would liaise with officers on the positioning.