

**Minutes of Faversham Town Council’s Heritage and Buildings Working Group  
held in the Guildhall on Wednesday 4<sup>th</sup> October 2023**

Present:

Cllr P Cook( Chaired meeting), Cllr R Crayford, Mr H Goodwin, Cllr R Newman, Cllr H Perkin and Cllr C Williams

In attendance: Adrienne Begent (Deputy Town Clerk)

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| 1. | <p><u>Apologies</u></p> <p>Apologies were received from Cllrs T Martin, Rowlands and Thomas</p>  |  |
| 2. | <p><u>Declarations of interest</u></p> <p>None</p>   |  |
| 3. | <p><u>Election of Vice Chair</u></p> <p>Cllr P Cook proposed himself to be Vice Chair of the Heritage and Buildings Working Group. This was seconded by Cllr Chris Williams and on being put to the meeting it was carried unanimously.</p>  |  |
| 4. | <p><u>Minutes of 7<sup>th</sup> June 2023</u></p> <p>The minutes of the meeting held on 7<sup>th</sup> June were approved as an accurate record of the meeting. (Proposed by Hannah Perkin, seconded by Harold Goodwin). The minutes had been presented to Full Council on 11<sup>th</sup> September.</p>                          |  |
| 5. | <p><u>Matters Arising</u></p> <p>It was noted that Black History Month had started and there was an exhibition at the Town Hall. Tayo Aluko is booked to talk on Sunday 29<sup>th</sup> October in the Guildhall. HP asked members to share the event. Marika Sherwood had finished writing her booklet.</p>                       |  |
| 6. | <p><u>12 Market Place</u></p> <p>The DTC provided a verbal update. The front doors had been fitted on The Town Hall. The Maintenance Team will be painting the front window frames to match shortly.</p> <p>The Insurance Broker is expected to visit to check the front doors and roller blind, but no date had yet been set.</p> |  |

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|    | <p>Members received three papers, Exhibition Visitor Numbers, Merchandise Stock take and Merchandise Income Report.</p> <p>It was considered that it was to early in the cycle to make changes to the stock, but sales should be continued to be monitored.</p> <p>HG commented that whilst footfall was up in the VIC sales were down, reflective of the economic climate.</p> <p>A Christmas card centred on the Charters was suggested, which should be explored for Christmas 2024.</p> <p>The knowledge, enthusiasm and friendliness of the Magna Carta volunteers was acknowledged. Members considered that the volunteers should be asked to promote the merchandise to visitors as they leave the exhibition as part of their role.</p> <p><b>ACTION:</b> Volunteers to be asked to promote Magna Carta Merchandise to visitors.</p>  | <b>DTC/TC</b> |
|    | Cllr Crayford arrives at 19.45  |               |
| 7. | <p><u>TS Hazard and Town Quay</u></p> <p>The DTC reported that the Development Plan for TS Hazard and Town Quay had been submitted to SBC on 13<sup>th</sup> September. No feedback had been received to date. A request to explore funding opportunities at SBC for community engagement had also been submitted.</p> <p>A tour of TS Hazard for all Members of the Town Council and coopted members of this working group had been arranged for Monday 16<sup>th</sup> October. Members of this working group would meet with SBC Officers following the tour.</p> <p>The Faversham News had printed an article about the acquisition of TS Hazard by the Town Council. The article had included some inaccuracies.</p> <p>It was <b><i>Proposed by Rob Crayford, seconded by Hannah Perkin and on being put to the meeting it was Recommended that any future press enquires regarding the acquisition of Town Quay and TS Hazard would be sent to the Chair for comment.</i></b></p> <p>PC commented that he was drafting a response to the paper which would be forwarded to the Chair for approval.</p> |               |
| 8. | <p><u>Road Names</u></p> <p>The Meeting received the draft Naming New Roads in Faversham report. Whilst it was acknowledged that the report contained a more diverse list of possible names than previous lists, it was considered that there were still some omissions and areas to be investigated including:</p> <p>Mary English (born in Faversham) – Latin America Revolution</p>  |               |

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|    | <p>Joan Wallingford, Jane Hott, Joan Cariden – Found guilty of witchcraft and hung in Faversham</p> <p><b>ACTION:</b> Members asked to send lists of names they wanted removed and added (with reasons) to Deputy Town Clerk by Friday 13<sup>th</sup> October.</p>   | <b>ALL</b>  |
| 9. | <p><u>Matters for Report</u></p> <p>HG informed the meeting that the first Open Faversham had been a great success, attracting more visitors than expected. The organisers (Faversham Society and Friends of St Mayr of Charity) hoped that the Town Council would be involved in future years.</p> <p><b>ACTION:</b> Town Council involvement in Open Faversham 2024 added to agenda of next HBWG.</p> <p>Concern was expressed regarding work being undertaken 1 Market Place.</p> <p><b>ACTION:</b> Enforcement to be asked if they are aware of the work and if they have had access. Enquires to be made into Development Control for site.</p> <p>Concern was expressed concerning the condition of the Recreation Tavern (Indian Royal).</p> <p><b>ACTION:</b> Enforcement to be asked to investigate.</p> <p>Peter O’Keefe had attended a previous meeting and briefed members on paving stones with heritage markings.</p> <p><b>ACTION:</b> Exploring further to be added to agenda of next HBWG.</p> | <p style="text-align: center;"><b>DTC</b></p> <p style="text-align: center;"><b>DTC</b></p> <p style="text-align: center;"><b>DTC</b></p> <p style="text-align: center;"><b>DTC</b></p> |