

**Minutes of Faversham Town Council's Heritage and Buildings Working Group  
held in the Guildhall on Wednesday 3<sup>rd</sup> January 2024**

Present:

Cllr P Cook, Mr H Goodwin, Cllr T Martin, Cllr R Newman, and Cllr J Rowlands

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	<p><u>Apologies</u></p> <p>Apologies were received from Cllrs R Crayford and H Perkin</p>	
2.	<p><u>Declarations of interest</u></p> <p>None</p>	
3.	<p><u>Minutes of 4<sup>th</sup> October 2023</u></p> <p>The minutes of the meeting held on 4<sup>th</sup> October were approved as an accurate record of the meeting. (Proposed by Cllr J Rowlands, seconded by Cllr T Martin). The minutes had been presented to Full Council on 13<sup>th</sup> November</p>	
4.	<p><u>Matters Arising</u></p> <p>Minute 6 (12 Market Place) - Cllr J Rowlands commented that he had not been present at the meeting on 4<sup>th</sup> October when the merchandise stock and income report had been presented. He had previously requested a profit and loss report. The Deputy Town Clerk responded that once the Charter Support Officer was in place they would be responsible for promoting and monitoring sales which would be reported to this working group.</p> <p>Minute 9 (Matters for Report) – There had been no response from SBC regarding the Town Councils concern over the condition of the Recreation Tavern. DTC to pursue.</p> <p>Minute 9 (Matters for Report) – Heritage Markings to be added to the agenda of next HBWG.</p>	
5.	<p><u>12 Market Place</u></p> <p>The DTC provided a verbal update. A representative from the Insurance Company had visited the premises and was happy with the front doors and shutter that had been fitted.</p>	

	<p>Positive feedback had been received over the Christmas Period from visitors to the VIC and Charters Exhibition. The volunteers were praised for their knowledge and passion.</p>	
6.	<p><u>TS Hazard</u></p> <p>The DTC reported that SBC have verbally confirmed the transfer of Town Quay, TS Hazard and the Old Pumping Station and that they are instructing solicitors. Tassels have been asked to quote to represent the Town Council.</p> <p>Consideration would need to be given to the lease arrangements with the boxing club and access to the Pumping Station for Southern Water.</p> <p>It was <b><i>Proposed by Cllr J Rowlands, seconded by Cllr R Newman and on being put to the meeting it was Recommended that the Mayor Faversham Town Council and Cinque Port Champion writes to the Confederation informing them of the Town Councils pending acquisition of TS Hazard, inviting representatives to visit.</i></b></p>	
7.	<p><u>Open Faversham</u></p> <p>It was <b><i>Proposed by Cllr J Rowlands, seconded by Cllr P Cook and on being put to the meeting it was Recommended that Faversham Town Council agrees in principle to join the Friends of St. Mary of Charity and the Faversham Society as partners in Open Faversham.</i></b></p> <p>As a partner the Town Councils involvement in organisation of the programme and marketing would be welcomed.</p> <p><b>ACTION:</b> FTC Event Officer to be approached.</p> <p>HG remarked that Open Faversham wished to see more secondary aged school children involved. Cllr Rowlands considered that the Community Committee may be able to assist.</p> <p><b>ACTION:</b> Youth involvement in Open Faversham to be referred to Community Committee.</p> <p>HG commented that Open Faversham works as an umbrella for a series of events organised by other organisations. Members considered ideas for events that could be held in its own buildings.</p> <p>The Town Hall: Magna Carta volunteers to be asked to consider special events to be held during the festival.</p> <p>The Guildhall: Ideas to be explored further, Faversham's Treasure talk, Doddington Library talk , 50<sup>th</sup> years of the Town Council exhibition. Talks should be advertised at set times.</p> <p>TS Hazard: Possible art exhibition on upper floor. Further consideration to be given to access, safety and insurance. The possibility of borrowing art relevant to Faversham from the National Maritime Museum was briefly</p>	<p><b>DTC/HG</b></p> <p><b>DTC/JR</b></p>

	<p>explored. If it transpired that it was not feasible to use TS Hazard any organised exhibition could be moved to St Mary of Charity.</p> <p>It was <b><i>Proposed by Cllr J Rowlands, seconded by Cllr R Newman and on being put to the meeting it was Recommended that the Mayor Faversham Town Council writes to the National Maritime Museum informing them of the Town Councils pending acquisition of TS Hazard, inviting representatives down and exploring opportunities for borrowing works of art.</i></b></p>	
8.	<p><u>Creekside Railway Track</u></p> <p>The Meeting received the paper on the Creekside Railway Track.</p> <p>It was <b><i>Proposed by Cllr J Rowlands, seconded by Cllr P Cook and on being put to the meeting it was Recommended that Faversham Town Council gives higher regard to the towns railway heritage and remaining assets.</i></b></p>	
9.	<p><u>Road Names</u></p> <p>The meeting received the Road Naming Report and Appendix.</p> <p>It was <b><i>Proposed by Cllr P Cook, seconded by Cllr R Newman and on being put to the meeting it was Recommended that report was approved (with amendments agreed at the meeting) and that Recommendations A – G within the report (with amendments agreed at the meeting) are approved.</i></b></p>	
10.	<p><u>Matters for Report</u></p> <p>The work being undertaken at 1 Market Place had been discussed at the meeting on 4<sup>th</sup> October and the Deputy Town Clerk had raised the working groups concerns with SBC Enforcement, who had confirmed they were aware of the situation and visiting the site. Members remained concerned.</p> <p>It was <b><i>Proposed by Cllr J Rowlands, seconded by Cllr R Newman and on being put to the meeting it was Recommended that the Mayor of Faversham writes to SBC expressing concerns and asking to be updated.</i></b></p>	