**MINUTES OF THE ACTIVE TRAVEL COMMITTEE**

5th October 2023, 7.30pm

Faversham Town Hall, 12 Market Place

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| Cllr Thomas (Chair) | Present |  | Cllr Saunders | Apology |
| Cllr Eyre | Present |  | Cllr Williams | Present |
| Cllr Golding | Apology |  | A Berendt | Present |
| Cllr BJ Martin | Present |  | A Oliver | Present |
| Cllr C Martin | Apology |  | C Oswald-Jones | Present |
| Cllr Rowlands | Apology |  | T Stonor | Apology |

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**In Attendance:**

Rob Gibbs (Assistant to the Town Clerk)

**Public Comments:**

None.

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| **017.** | **Apologies for Absence**  Apologies for absence were received from Cllrs C Martin, Golding, Rowlands, Saunders, and T Stonor. |
| **018.** | **Declarations of Interest**  None |
| **019.**  **020.** | **Co-option to Committee**  It was proposed by Cllr Thomas, seconded by Cllr Williams, and on being put to the meeting it was ***RESOLVED to co-opt KCC Cllr Antony Hook to the Committee.***  **Previous Minutes and Matters Arising**  It was proposed by Cllr Thomas, seconded by Cllr BJ Martin, and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Active Travel Committee dated 6th July 2023.*** |
| **021.** | **Minutes of the Faversham Community Transport Scheme Working Group**  It was proposed by Cllr BJ Martin, seconded by Cllr Thomas, and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Faversham Community Transport Scheme Working Group dated 9th August 2023.***  Adrian Oliver advised he would ask Rebecca Dart (SBC Communications and Marketing Officer) to contact Cllr BJ Martin to include an item on the Community Bus within Inside Swale magazine.  The Assistant to the Town Clerk advised a Doodle Poll had been sent out to Working Group members to confirm a new date for the next meeting. |
| **022.**  **023.**  **024.** | **Minutes of the LCWIP Working Group**  Adrian Berendt joined the meeting via Zoom at 7:42pm.  It was proposed by Cllr Thomas, seconded by Cllr Eyre, and on being put to the meeting it was ***RESOLVED to accept the Minutes of the LCWIP Working Group dated 13th September 2023.***  **North South Cross Path Report**  Adrian Oliver provided an update on the North South Walking Route project. It was clarified that there was no funding forthcoming from KCC.  It was proposed by Cllr Thomas, seconded by Cllr Williams, and on being put to the meeting it was ***RESOLVED to recommend that Faversham Town Council contribute £10,000 towards the North South Walking Route project.***  **CycleFest 2023**  The Assistant to the Town Clerk reported on the events held during CycleFest week. He thanked Adrian Oliver, Caz Conneller, and Rachel Carley for their help in organising the events.  It was proposed by Cllr Williams, seconded by Cllr Thomas, and on being put to the meeting it was ***RESOLVED to formally record thanks to the Assistant to the Town Clerk for a successful CycleFest week.*** |
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**025.** **Highway Improvement Plan Information Pack**

The KCC Highway Improvement Plan Information Pack dated July 2023 was received and noted.

**026.** **Cross Lane Illumination and Ashford Road Cycle Lane Requests**

Cllr Thomas referred to an email received by Cllr BJ Martin regarding the poor illumination along Cross Lane and the possibility of improving the Ashford Road for cyclists.

Cllr Thomas advised it could be included in the Highway Improvement Plan. Cross Lane was beside The Vaults pub, and this would be more difficult to address. Cllr BJ Martin explained the improvement of lighting could be made in the conditions of the pub licence. Adrian Oliver referred to Public Rights of Way ZF15 could be used to avoid the A2 and Ashford Road.

It was agreed that Cllr BJ Martin would send details to Adrian Oliver and Adrian Oliver and Adrian Berendt to liaise regarding inclusion in the Faversham LCWIP.

**027. Town Centre Cycling**

Cllr Thomas referred to correspondence received regarding concerns of dangerous cycling in the town centre, enforcement, and signage.

It was agreed that the Assistant to the Town Clerk would write to SBC’s Legal Department to seek all byelaws within Faversham to clarify the current position regarding cycling in the town centre and outskirts.

**028.** **Hazardous Cycling on Preston Lane**

Cllr Thomas referred to correspondence received by Cllr BJ Martin on cyclists using the footpath through Preston Park/Preston Lane.

It was agreed to refer to the existing byelaws to see what could be done. The Assistant to the Town Clerk had under the previous item to contact SBC to seek this information.

**029.** **Additions to LCWIP**

Cllr Thomas queried whether the Brent Hill/Davington Hill and Priory Road/Davington Hill junctions were included in the Faversham LCWIP. Adrian Berendt confirmed they were included.

**030. Cross Town Walking Route Exhibition 18th-26th November 2023**

It was agreed that an Exhibition would be held in the Exhibition Space at the Town Hall between 18th-26th November. Members of the public would be invited to provide feedback and there should be a facility for them to write any questions they may have. It would be important to have Stewards on duty, particularly at weekends.

**031. Matters for Report**

None.

**032. Private Session**

It was proposed by Cllr E Thomas, seconded by Cllr BJ Martin and on being put to the meeting it was ***RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the sensitive nature of the business to be transacted.***

**033. Funding of CGI Images**

Cllr Thomas referred to two quotes for CGI Images that would be used in the display in the Cross-Town Walking Route Exhibition. It had been confirmed by the Deputy Town Clerk and the Assistant to the Town Clerk that three quotes were required under the Financial Regulations. It was agreed that the Assistant to the Town Clerk would seek a third quote.