



TOWN CLERK – MS LOUISE BAREHAM
12 Market Place, Faversham, Kent, ME13 7AE
Telephone: 01795 503288 Email: Louise.Bareham@favershamtowncouncil.gov.uk

30th October 2023

TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
POLICY & RESOURCES COMMITTEE

Cllr Cook
Cllr Saunders

Cllr T Martin
Cllr Crayford

Cllr Rowlands
Cllr Eyre

Dear Committee Member

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of Faversham Town Council's Policy and Resources Committee to take place at The Guildhall on Monday 6th November at 7.30pm when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

A maximum of 15 minutes to be allowed to receive public questions and comments on items on the Agenda.

AGENDA

1. **Apologies for Absence**
To receive apologies for absence
2. **Declarations of Interest**
To receive any declarations of interest for items listed on the Agenda
3. **Minutes of the Previous Meeting and Matters Arising**
To receive the Minutes of the Policy and Resources Committee dated 2nd October 2023.

4. **Month End Reports**
To receive Month 6 reports
5. **Strategic Plan**
To receive a verbal update on the draft Strategic Plan.
6. **Policies for Review**
To review and agree the following policies:
 - Scheme of Delegation
 - Employee Privacy Notice
 - Members of the Public Privacy Notice
7. **Internal Auditor's Interim Report**
To note and respond to the Internal Auditor's report.
8. **Matters for Report**
Items for future agenda

Join Zoom Meeting

<https://us02web.zoom.us/j/86251726107?pwd=RDFqVzIYjI0bVVnakdKWWV4WHNQZz09>

Meeting ID: 862 5172 6107

Passcode: 182131