



TOWN CLERK – MS LOUISE BAREHAM
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27th November 2023

TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
POLICY & RESOURCES COMMITTEE

Cllr Cook
Cllr Saunders

Cllr T Martin
Cllr Crayford

Cllr Rowlands
Cllr Eyre

Dear Committee Member

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of Faversham Town Council's Policy and Resources Committee to take place at The Guildhall on Monday 4th December at 7.30pm when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

A maximum of 15 minutes to be allowed to receive public questions and comments on items on the Agenda.

AGENDA

1. **Apologies for Absence**
To receive apologies for absence
2. **Declarations of Interest**
To receive any declarations of interest for items listed on the Agenda
3. **Minutes of the Previous Meeting and Matters Arising**
To receive the Minutes of the Policy and Resources Committee dated 6th November 2023.

4. **Month End Reports**

To receive Month 7 reports

5. **Policies for Review**

To review and agree the following policies:

- Grant Policy and Application Form
- Councillor Privacy Notice
- Scheme of Delegation
- General Terms of Reference for Committees

6. **Non-Councillor Member Policy**

To agree the adoption of the Non-Councillor Member policy.

7. **Savings Account**

To review and consider the opening of an additional savings account.

8. **Matters for Report**

Items for future agenda

Meeting link:

<https://us02web.zoom.us/j/83579972967?pwd=UW1ZVXY3K3R3YW1DYldjUVhCTTlvQT09>