

MINUTES OF THE POLICY & RESOURCES COMMITTEE

6th November 2023, 7:30pm
The Guildhall

Cllr Cook (Chair)	Present	Cllr T Martin	Apology
Cllr Crayford	Present	Cllr Rowlands	Present
Cllr Eyre	Present	Cllr Saunders	Present

In attendance:

Louise Bareham (Town Clerk)

Public Questions:

None.

060. Apologies for Absence

An apology was received from Cllr T Martin.

061. Declarations of Interest

None.

062. Minutes of the Previous Meeting and Matters Arising

It was proposed by Cllr Cook, seconded by Cllr Crayford, and on being put to the meeting it was **RESOLVED to accept the Minutes of the Policy and Resources Committee Meeting dated 2nd October 2023.**

4 VOTES FOR/1 ABST.

063. Month End Reports

It was proposed by Cllr Cook, seconded by Cllr Eyre, and on being put to the meeting it was **RESOLVED to accept the Month 6 Month End Reports.**

064. Strategic Plan

The draft Strategic Plan was received. The five strategic pillars were noted and how to measure their success was discussed. Cllr Crayford advised he would work on some draft text to feed into the informal working group on the Strategic Plan.

It was proposed by Cllr Rowlands, seconded by Cllr Saunders, and on being put to the meeting it was **RESOLVED to accept the five strategic pillars set out in the draft Strategic Plan.**

The Ambitions section was discussed, and it was noted that Councillors would feed their views into the informal working group.

065. Policies for Review

Scheme of Delegation

It was suggested amending the Scheme of Delegation to make it clearer on the Committee spending limit of Committees.

It was proposed by Cllr Cook, seconded by Cllr Crayford, and on being put to the meeting it was ***RESOLVED to defer the approval of the Scheme of Delegation until the next meeting.***

Employee Privacy Notice

It was proposed by Cllr Rowlands, seconded by Cllr Crayford, and on being put to the meeting it was ***RESOLVED to accept the Employee Privacy Notice.***

Members of the Public Privacy Notice

It was proposed by Cllr Cook, seconded by Cllr Crayford, and on being put to the meeting it was ***RESOLVED to accept the Members of the Public Privacy Notice.***

Cllr Saunders queried whether there was a Privacy Notice for Councillors. The Town Clerk would look into the development of one.

066. Internal Auditor's Interim Report

Following the previous year's audit, it was noted improvements had been made regarding contracts and it was felt that the report could have been clearer in emphasising the improvements.

It was proposed by Cllr Rowlands, seconded by Cllr Crayford, and on being put to the meeting it was ***RESOLVED To accept the Internal Auditor's Interim Report.***

067. Matters for Report

Grants Policy

It was agreed that an item for Grants Policy would be included on the next agenda.

The meeting finished at 8:30pm.