

**Minutes of the Meeting of Faversham Town Council**  
**12<sup>th</sup> June 2023, 7pm**  
**The Guildhall, Faversham**

**Present:**

Cllr T Martin (Chair)	Cllr Eyre	Cllr C Martin	Cllr Rowlands
Cllr Coniam	Cllr Golding	Cllr Newman	Cllr Thomas
Cllr Cook	Cllr BJ Martin	Cllr Perkin	Cllr Williams
Cllr Crayford			

**In Attendance:**

Louise Bareham (Town Clerk)  
Adrienne Begent (Deputy Town Clerk)

**042. Apologies for Absence**

An apology for absence with reason was received from Cllr Saunders.

Cllr T Martin proposed, seconded by Cllr Rowlands, and on being put to the meeting it was ***RESOLVED to accept the apology with reason from Cllr Saunders.***

**043. Declarations of Pecuniary and Non-Pecuniary Interests**

None.

**044. Minutes of the Town Council**

Cllr T Martin proposed, seconded by Cllr Newman, and on being put to the meeting it was ***RESOLVED to accept the Minutes of the Town Council meetings dated 15<sup>th</sup> May, 23<sup>rd</sup> May, and 24<sup>th</sup> May 2023.***

**12 VOTES FOR/1 ABST.**

**045. Mayor's Announcements**

Cllr T Martin referred to his recent trip to Hazebrouck to witness the opening of a new walkway bridge over the railway lines and was impressed with the accessibility of the design. A new bus station would be included in the completed project.

Cllr T Martin also reported his attendance at the Military Covenant Conference in Gravesend and St Catherine's Church's Tulip Tree Fete.

**046. Submission of Faversham Neighbourhood Plan and supporting documents to Swale Borough Council**

It was proposed by Cllr T Martin, seconded by Cllr J Rowlands, and on being put to the meeting it was **RESOLVED to suspend standing orders to allow Ms Hannah Barter of UrbanVision to be able to provide advice following the items raised by Cllr Saunders.**

Ms Barter advised that Cllr Saunders had raised two issues, firstly that the LCWIP had a strong status within the NHP, and planning policy related to the findings of the LCWIP.

It was proposed by Cllr Crayford, seconded by Cllr Thomas, and on being put to the meeting it was **RESOLVED to amend the wording in FAV4: Mobility and Sustainable Transport under Interpretation, final paragraph to:**

*"The Faversham Local Cycling and Walking Infrastructure Plan 2021, Kent Rights of Way Improvement Plan 2018-2028 and the LTN 1/20 - Cycle Infrastructure Design' and 'Gear Change - A Bold Vision For Cycling and Walking' should all be considered when designing schemes."*

**13 VOTES FOR**

Ms Barter moved to the issue raised in FAV15: Faversham Creek Policy area regarding public access to the waterfront and following strong feedback from Regulation 14, clause 3 was inserted to cover this issue.

It was proposed by Cllr T Martin, seconded by Cllr Cook, and on being put to the meeting it was **RESOLVED to:**

- **Approve the Draft Faversham Neighbourhood Plan Consultation Statement and formally submit to Swale Borough Council.**
- **Approve Version 8 of Faversham Neighbourhood Plan and formally submit to Swale Borough Council for Regulation 16.**
- **Delegate power to the Deputy Town Clerk to finalise the Basic Condition Statement for formal submission to Swale Borough Council.**

**13 VOTES FOR**

**047. Faversham HWRC Working Group**

Cllr Crayford expressed his thanks to Cllr Thomas, and the Town Clerk, for their hard work on the Working Group.

It was proposed by Cllr Thomas, seconded by Cllr Crayford, and on being put to the meeting it was **RESOLVED to agree the virement of EMR325 Special Grants/Projects of £4,636 to be set aside for use for the campaign.**

It was proposed by Cllr Thomas, seconded by Cllr Crayford, and on being put to the meeting it was **RESOLVED to accept the Minutes of the Faversham Household Waste Recycling Centre Working Group dated 1<sup>st</sup> June 2023.**

**048. Policy and Resources Committee**

It was proposed by Cllr Cook, seconded by Cllr Rowlands, and on being put to the meeting it was **RESOLVED to accept the Minutes of the Policy and Resources Committee dated 5<sup>th</sup> June 2023.**

**049. Annual Governance Statement 2022/23**

The Town Clerk read the statements contained within the Annual Governance Statement 2022/23. Councillors agreed with the statements.

**050. Accounting Statements**

The Town Clerk read the statements contained within the Accounting Statements. Councillors agreed with the statements.

**051. Period for the Exercise of Public Rights**

It was proposed by Cllr T Martin, seconded by Cllr Crayford, and on being put to the meeting it was **RESOLVED to agree the dates set for the exercise of public rights as Monday 19<sup>th</sup> June to Friday 28<sup>th</sup> July 2023.**

**052. Summer Newsletter**

Subject to the meeting dates being checked and amended where necessary, it was proposed by Cllr Rowlands, seconded by Cllr Williams, and on being put to the meeting it was **RESOLVED to the draft Summer Newsletter.**

**053. Draft Meeting Calendar**

Subject to possible changes for Working Groups, it was proposed by Cllr T Martin, seconded by Cllr Rowlands, and on being put to the meeting it was **RESOLVED to approve the draft meeting calendar Version D.**

**054. Annual Governance and Accountability Return 2021/22**

The Annual Governance and Accountability Return 2021/22 and actions taken were **noted.**

**055. Receipts and Payments**

It was proposed by Cllr Rowlands, seconded by Cllr Crayford, and on being put to the meeting it was agreed to pay the invoice from Vibe subject to them meeting with the Youth SLA Working Group and them being satisfied.

It was proposed by Cllr T Martin, seconded by Cllr Rowlands, and on being put to the meeting it was **RESOLVED to agree all remaining receipts and payments for June 2023.**

**056. Private Session**

*To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.*

**057. Staffing Committee Meeting**

It was proposed by Cllr Williams, seconded by Cllr Perkin and on being put to the meeting it was **RESOLVED to advertise the position of Events Officer as the agreed job description.**

It was proposed by Cllr T Martin, seconded by Cllr Rowlands and on being put to the meeting it was **RESOLVED that the Visit Faversham Co-ordinator position be made permanent.**

It was proposed by Cllr T Martin, seconded by Cllr Rowlands and on being put to the meeting it was **RESOLVED to offer the Facilities Apprentice a permanent position of Town Ranger, as the agreed job description and salary.**

## **APPENDIX**

### **Questions from members of the Public**

Former FTC Councillor, Mr J Irwin, commented on item 5 on the Agenda, Submission of Faversham Neighbourhood Plan and Supporting Documents to Swale Borough Council. He encouraged members to support the submission of the NHP to SBC. The NHP had been worked on for 3 years and was the result of a large volunteer group and had been consulted on widely including Regulation 14, statutory consultation. A large volume of feedback was received, and significant amendments made as a result. Mr Irwin continued that it was important to note that the NHP incorporated the ideas and opinions of the community and not those of the members of the Steering Group.