

**HERITAGE AND BUILDINGS WORKING GROUP**  
**VIRTUAL MEETING MINUTES**  
**Tuesday 21st February 2023, 8pm**

Present:

Cllr T Martin	Cllr Henderson
Cllr A Hook	Cllr Irwin

In attendance:

Louise Bareham (Town Clerk)  
Pete O'Keeffe

Pete O'Keeffe delivered a presentation on Paving Heritage Celebration – see Appendix 1

1. Apologies

Apologies were received from Cllr Perkin, Cllr Reynolds, and Harold Goodwin.

2. Declarations of Interest

None

3. Minutes and Matters Arising

Cllr Henderson proposed, seconded by Cllr T Martin, and on being put to the meeting it was **RESOLVED to accept the Minutes of the Heritage and Buildings Working Group dated 29<sup>th</sup> November 2022.**

4. T S Hazard

The Town Clerk provided an update following her recent meeting with Larissa Reed, SBC CEO.

TS Hazard had been listed as an asset of community value. Discussions with Larissa Reed had been favourable subject to SBC seeking legal advice on the process of disposal. FTC would require a business plan in due course. The possibility of using the property as a venue for tourism connected with the Cinque Ports was discussed.

5. The Guildhall

The facilities team were commended for the redecoration of the Council Chamber. It was discussed that the stairwell and landing would require attention in the near future.

The Town Clerk advised wiring for the Hearing Loop system had been installed and this work was due to be completed in the near future.

Three quotes had been received to extend the Mayoral board and to move and extend the photo frames.

The possibility of carrying out the work on the Mayoral board and photo frames in stages was discussed. It was agreed the Freeman board and the board for additional early mayors should be prioritised. Extending the main board for future mayors and additional photo frames could be carried out in phases, at a later time.

6. 12 Market Place

The Town Clerk referred to the requirement for new front doors at 12 Market Place. An updated quote for £12,389 + VAT had been received to replace the front doors and paint the existing window frames in grey.

Cllr T Martin proposed, seconded by Cllr Henderson, and on being put to the meeting it was ***RESOLVED to recommend the work for the front doors to be replaced went ahead on the basis that checks were made on the structural integrity of the building prior to work commencing.***

The Town Clerk reported that the costumes for school visits to the Faversham Charters exhibition had been received and a trial visit involving the 1<sup>st</sup> Faversham Brownies had been carried out. Four school visits involving key stage 2 pupils were booked before the end of March. There had also been enquiries from several adult groups. The Town Clerk expressed her thanks for the excellent work of the Faversham Charters volunteers in developing the school visits.

7. Matters for Report

Wedding Fayre at the Alexandra Centre

The Town Clerk reported that Rob Gibbs and herself would be promoting The Guildhall at the forthcoming Wedding Fayre at the Alexandra Centre on 12<sup>th</sup> March. Some promotional giveaway items had been produced.

The meeting closed at 09:01pm.