

HERITAGE AND BUILDINGS WORKING GROUP
VIRTUAL MEETING
Wednesday 15th June, 7pm
AGENDA

Cllr T Martin	Cllr Reynolds	Cllr Irwin
Cllr Perkin	Cllr Henderson	Cllr A Hook
H Goodwin		

1. Apologies
To receive apologies
2. Election of a Chair and Vice Chair
To elect a Chair and Vice Chair
3. Declarations of Interest
To note declarations of interest
4. Minutes and Matters Arising
To agree the Minutes of the Heritage Working Group dated 20th April 2022
5. Terms of Reference
To note the Terms of Reference for the Working Group
6. Project Template
To review the project template, the purpose of which is to capture budget spend and officer time projections over the coming civic year, primarily to ensure that resources are planned for and not overstretched.

To consider projects to put forward to the Policy & Resources Committee.
7. Faversham Charters Exhibition
To receive an update on the exhibition, including the following:
 - Security
 - Volunteers
 - Merchandise
 - Visitor Numbers
 - Proposed Future Events – medieval fayre/weekend etc
8. Matters for Report
For future agenda items and items not listed elsewhere.

HERITAGE AND BUILDINGS WORKING GROUP TERMS OF REFERENCE

The Working Group will act in accordance with the General Terms of Reference for Committees and Working Groups.

The Working Group shall report direct to the Town Council and make recommendations for their approval.

To oversee the permanent exhibition of Magna Carta and other artefacts to enhance the cultural offer of the town.

To be responsible for the maintenance and development of Faversham Town Council's heritage structures, civic regalia, artefacts and assets.

Responsible for the design, purchase and re-sale of merchandise for the Magna Carta Exhibition in the VIC and online.

To provide facilities and activities to educate the people of Faversham of all ages of the Town Council's heritage through the permanent exhibition.

Lead and support initiatives and events that promote heritage generally within the Town, working with other groups such as the Faversham Society and Museums Together.

To liaise with and support the Faversham Society's Visitor Information Centre within the Town Hall.

The Town Clerk to have delegated powers to authorise the use of 'The Hatch' exhibition space for local groups and organisations to promote cultural, artistic and other community activities

Join Zoom Meeting

<https://us02web.zoom.us/j/83228200774?pwd=aHFrSIBmSFROQTlqcFVKQjhicktEQ>
T09

Meeting ID: 832 2820 0774

Passcode: 560703