



TOWN CLERK – MS LOUISE BAREHAM
12 Market Place, Faversham, Kent, ME13 7AE
Telephone: 01795 503288 Email: Louise.Bareham@favershamtowncouncil.gov.uk

23rd May 2022

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
POLICY & RESOURCES COMMITTEE**

Cllr Barker
Cllr Rowlands
Cllr T Martin

Cllr Saunders
Cllr Cavanagh

Cllr Hook
Cllr Henderson

Dear Committee Member

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of Faversham Town Council's Policy and Resources Committee to take place at The Guildhall on Monday 30th May 2022 at 7.30pm when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham FSLCC
Town Clerk

A maximum of 15 minutes to be allowed to receive public questions and comments on items on the Agenda.

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence
- 2. Declarations of Interest**
To receive any declarations of interest for items listed on the Agenda
- 3. Minutes of the Previous Meeting and Matters Arising**
To receive the Minutes and consider any matters arising
- 4. Year End 31st March 2022**
To approve the final quarter Budget Against Expenditure Report
- 5. Earmarked Reserves**
To approve the Earmarked Reserves

6. **Statement of Internal Control**
To approve the Statement of Internal Control
7. **Internal Audit Report**
To approve the Internal Audit Report (tabled if received)
8. **Policy Updates**
To review the following policies:
 - a. Reserve Policy
 - b. Film and Press Policy
9. **Strategic Pillars**
To receive an update following the Town Council meeting and agreeing suggested amendments.
10. **Template**
To approve the project and resources template for circulation to committees (tabled)
11. **Community Grants**
To agree the grant timeline and procedure
12. **Items for Report**
Information or items for the next agenda.

Hybrid meeting link:

Join Zoom Meeting

<https://us02web.zoom.us/j/85192396340?pwd=NIQ4NktBZ2Rxdk1YzAyVXFqZ2svUT09>

Meeting ID: 851 9239 6340

Passcode: 467213