

MINUTES OF THE POLICY & RESOURCES COMMITTEE

30th May 2022, 7.30pm
The Guildhall

Present:

Cllr Barker
Cllr Saunders

Cllr Rowlands
Cllr Henderson

Cllr T Martin
Cllr Cavanagh

In Attendance:

Louise Bareham (Town Clerk)

372. Apologies for Absence
Received from Cllr Hook

373. Declarations of Interest
None

374. Minutes of Previous Minutes and Matter Arising
The Minutes were proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the Minutes of the Policy and Resources Meeting dated 25th April 2022.**

Cllr Saunders proposed, seconded by Cllr Barker and on being put to the meeting it was **RESOLVED to agree the draft residents' letter, including denoting Swale Borough Councillors and Kent County Councillor**

375. Year End
It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the Final Quarter Expenditure Against Budget Report dated 31st March 2022**

A draft visual report was shown and it was agreed it was in the right vein. Cllr Cavanagh is to send proposed headings to the Town Clerk.

376. Earmarked Reserves
It was proposed by Cllr Barker, seconded by Cllr Saunders and on being put to the meeting it was **RESOLVED to agree the Earmarked Reserves as attached at Appendix A**

377. Statement of Internal Control
It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to agree the Statement of Internal Control**

378. Internal Audit

It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the Year End Internal Audit Report from David Buckett**

379. Policy Updates

It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to approve the Reserve Policy**

It was agreed to defer review of the Press and Media policy until next month.

380. Strategic Pillars

The draft document was discussed. Cllr Rowlands felt health and wellbeing fitted into everything and to remove it would leave the Council open to issues. Cllr Barker noted there was no budget or resources. Cllr Henderson and Saunders suggested it come under Community and Economy rather than as a separate pillar. Other changes suggested included adding sport and participation, moving historic market town into Heritage.

It was proposed by Cllr Barker, seconded by Cllr Henderson and on being put to the meeting it was **RESOLVED to add Health and Wellbeing to the Community and Economy Pillar and add coordinate community response to future crises and accept the Community and Economy Pillar**

It was proposed by Cllr Barker, seconded by Cllr Henderson and on being put to the meeting it was **RESOLVED to accept the Environment Pillar**

It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was **RESOLVED to accept the Heritage Pillar**

See Appendix B for final document

381. Project Template

The budget template was discussed and each committee will be asked to complete and return to the Policy & Resources Committee, showing officer time, resources, budget and deadlines. The project description should be short, say around 50 words.

It was proposed by Cllr Barker, seconded by Cllr Rowlands and on being put to the meeting it was **RESOLVED to agree the project template for circulation.**

382. Community Grants

It was proposed by Cllr Barker, seconded by Cllr Rowlands and on being put to the meeting it was **RESOLVED to open the grants application process with a closing date of 31st August and for consideration at the Policy & Resources Committee dated 19th September 2022**

383. Items for Report
None

Appendix A

Earmarked Reserves		
Account		Balance
318	EMR Grants	1,000
321	EMR Election Fund	15,104
322	EMR Front Brents Jetty	18,003
323	EMR Guildhall & Artefacts	14,123
324	EMR Regalia Fund	1,409
325	EMR Special Grants/Projects	2,936
326	EMR Bike Hangar	7,580
327	EMR Bike Hire	7,796
329	EMR Magna Carta	15,025
333	EMR Tourism	6,790
336	EMR Swing Bridge	6,895
338	EMR Neighbourhood Plan	32,996
340	EMR Allotments	21,091
341	EMR 20's Plenty	47,817
345	EMR Crime Research	9,000
346	EMR Climate & Biodiversity	45,675
348	EMR LCWIP	12,500
350	EMR Newsletter	1,442
351	EMR Website	541
		<u>267,722</u>

Committee	Strategic Pillar	Mission / Objective
(Example) Tourism	Community & Economy	Promote and support community events
		Welcome and embrace diversity, inclusion, equality, health and wellbeing
		Facilitate and promote events and create the right conditions for positive youth engagement
		Promote and support the local and visitor economy
		Promote the Historic Market Town of Faversham
		Promote and support the voluntary sector (including the Lottery)
		Promote a safer Faversham
		Promote active sports participation for all ages
		Coordinate, where required, community response to any future crisis
	Environment	Promote and increase active travel, and the development / expansion of the 20-mph scheme
		Protect and improve natural habitats and biodiversity
		Represent local interests in the planning and development of Faversham (including the Neighbourhood Plan)
		Promote and facilitate the reduction of environmental and climate impact
		Promote the improvement of the chalk streams of Faversham
		Protect, improve and increase green spaces
(Example) Creek WG	Heritage	Protect and leverage the heritage of Faversham for the benefit of the town
		Conserve the character and historic built environment of the town
		Campaign to have an opening creek bridge
		Protect, promote, and enhance the creek and its immediate surroundings as a focal town asset
	Health & Wellbeing	Community response (Hannah Perkin)