Minutes of Faversham Neighbourhood Plan Steering Group
Hybrid Meeting held on Monday 28th November

Present: Kris Barker, John Irwin (Chair), Hannah Perkin and Alison Reynolds

Virtual: Daniel Purchase (Breakthrough Communications

In attendance: Adrienne Begent (Deputy Town Clerk)

1.	Apologies for Absence Apologies were received from H Goodwin and G Wade	
2.	Declarations of interest There were no declarations of interest.	
3.	Minutes of Previous Meeting The Minutes of the meeting held on 24th October were approved as an accurate record. These minutes had been presented to Full Council on 14th November.	
4.	Matters Arising Minute 4 (Matters Arsing (SEA)): It was noted that the meeting on 25th October had taken place which Ryan Putt from AECOM had attended. It was noted that Jill Peet and Aaron Wilkson (Swale Borough Council) had also attended which had been very useful. The updated version of the SEA was expected in the next week. Minute 8 (Matters Arising (Critical Junctions)) – Cllr Barker confirmed this work was in progress Minute 9 (Maters Arising (Site Evaluation Evidence)) – Cllr Irwin confirmed this was nearing completion. During the drafting of the evidence it had become apparent that two of the sites listed under FAV29 (a. Rear Access Land to Market Inn and d. 97 -103 Ashford Road) did not fulfil the criteria used by the SG for site selection https://favershamtowncouncil.gov.uk/neighbourhood-plan/site-selection-public-consultation/. It was proposed by Cllr J Irwin, seconded by Cllr K Barker and on being put to the meeting it was ***RECOMMENDED that the two sites are removed from the plan.***	

5.	Habitats Regulation Assessment Cllr Irwin reported that the Habitats Regulation Assessment had been received by Urban Vision who had amended the plan accordingly. No sites had needed to removed.	
6.	Regulation 14 promotion documents Breakthrough Communications presented the draft promotion documents for Regulation 14. These were well received by the Steering Group. Feedback was given and some amendments requested. Updated version would be presented to the Steering Group on 5th December.	