

HERITAGE AND BUILDINGS WORKING GROUP MEETING
VIRTUAL MEETING
Tuesday 26th July, 7pm
MINUTES

Present:

Cllr T Martin Cllr Irwin
H Goodwin Cllr Hook

In attendance:

Louise Bareham (Town Clerk)

1. Apologies

Apologies were received from Cllrs Reynolds, Perkin and Henderson.

2. Election of a Chair and Vice Chair

It was proposed by Cllr Irwin, seconded by Cllr Hook and on being put to the meeting it was ***RESOLVED to elect Cllr T Martin as Chair.***

It was proposed by Cllr Martin, seconded by Cllr Hook and on being put to the meeting it was ***RESOLVED to elect Cllr Irwin as Vice Chair.***

3. Declarations of Interest

None.

4. Minutes and Matters Arising

The Minutes of the Heritage Working Group dated 13th April 2022 were proposed by Cllr Martin, seconded by Cllr Irwin and on being put to the meeting it was ***RESOLVED to accept the minutes.***

Cllr Martin referred to the planned Nelson exhibition. The Town Clerk confirmed the exhibition was planned for the last two weeks in October. Harold Goodwin suggested he liaised with the Sea Cadets to invite them to attend and also suggested Cllr Martin may wish to invite the Lord Warden of the Cinque Ports.

5. Terms of Reference

The terms of reference were proposed by Cllr Martin, seconded by Cllr Irwin and on being put to the meeting it was ***RESOLVED to accept the Terms of Reference for the Working Group.***

6. Faversham Charters Exhibition

The Town Clerk provided an update:

- Security – The roller shutter had been installed but was not being used at present due to the planning permission process still ongoing. Also currently at the planning permission stage were the new doors. Panic buttons had been provided for VIC volunteers and the Magna Carta volunteers. The panic buttons went through to the Police.
- Volunteers - There were a dozen volunteers, and they were working together very well.
- Merchandise – Small notebooks, post cards, bags and tea towels were now available for purchase in the VIC. Other options were being explored that could be purchased at “pocket money” prices.
- Visitor Numbers – 200 visitors attended on the opening day and in June 530 visitors attended.
- Future Events – A medieval event was being explored for June 2023.
- Wheels of Time –
 - Two activity sheets had been designed
 - A Magna Carta themed play was being developed
 - Costumes for the school children
 - A box of activities that could be sent to schools before attending the exhibition
 - How the seals on the charters were made

In response to a query from Cllr Irwin, it was confirmed both The Guildhall and the Town Hall would be used for the school activities.

Cllr Martin proposed, seconded by Cllr Irwin and on being put to the meeting it was ***RECOMMENDED that the costume clothing for school children be purchased.***

Cllr Irwin proposed, seconded by Cllr Martin and on being put to the meeting it was ***RECOMMENDED that the volunteers received a formal expression of thanks for their excellent efforts.***

7. T S Hazard

The Town Clerk referred to a letter received from QFT offering funding.

Following a discussion, it was agreed to include T S Hazard and the Town Quay within the list of items of interest to discuss with the Chief Executive of SBC, Larissa Reed.

8. Old Gate Road

Following a discussion, it was agreed to obtain a condition report and to consult with the SBC Conservation Officer.

9. Celebrating Faversham’s Cultural Heritage

Harold Goodwin suggested developing a one-day event celebrating musical and drama co-ordinating the different arts groups in the locality. Cllr Martin agreed to discuss this with the Town Clerk. The Town Clerk suggested

consulting Alasdair Nicholson, a locally based composer, who also chaired the Faversham Buildings Preservation Trust, owner of the Assembly Rooms.

10. Conservation Area Appraisal

Cllr Irwin reported through work on the Neighbourhood Plan Steering Group it had come to light the last Conservation Area Appraisal had been carried out in 1972 and needed to be updated. The Faversham Society had made an approach to see if the Neighbourhood Plan Steering Group would be interested in co-sponsoring it. The Neighbourhood Plan Steering Group would be putting this forward as a recommendation and were looking for support from this forum.

Cllr Martin emphasised the need to consult with Swale BC as it was their responsibility and to seek their participation in conjunction with the Council and The Faversham Society. Cllr Irwin advised the Neighbourhood Plan Steering Group had agreed it needed the confirmation from Swale BC they would adopt the Appraisal. Harold Goodwin advised Hannah Perkin would be consulting with Mike Baldock, Leader of SBC on the matter. Cllr Martin also agreed to have a telephone conversation with Larissa Reed, SBC Chief Executive.

11. The Guildhall and Town Hall

It was agreed that the new Facilities Manager, Stacey Woolf would obtain updated quotes for the work to be carried out. Additionally, it was agreed to seek advice from the SBC Conservation Officer before arranging an informal meeting in September with interested Councillors to discuss the details of the repainting of the Guildhall and the Town Hall.

12. Matters for Report

The next scheduled meeting is 19th October however it was agreed that a meeting may be needed before that date depending on discussions with SBC.