

**Minutes of the Meeting of Faversham Town Council**  
**11<sup>th</sup> April 2023, 7pm**  
**The Guildhall, Faversham**

**Present:**

Cllr T Martin	Cllr Thomas	Cllr Hook	Cllr C Cavanagh
Cllr B J Martin	Cllr Williams	Cllr Jackson	Cllr Saunders
Cllr Irwin			

**In Attendance:**

Louise Bareham (Town Clerk)

**Questions from members of the Public**

None.

**718. Apologies for Absence**

Apologies with reasons were received from Cllrs Barker, Henderson, Perkin, Reynolds, and Rowlands. On being put to the meeting it was **RESOLVED to accept the apologies from Cllrs Barker, Henderson, Perkin, Reynolds, and Rowlands.**

**719. Declarations of Pecuniary and Non-Pecuniary Interests**

None.

**720. Minutes of the Town Council**

Cllr T Martin proposed, seconded by Cllr Thomas, and on being put to the meeting it was **RESOLVED to accept the Minutes of the Town Council meetings dated 13<sup>th</sup> March 2023.**

**721. Mayor's Announcements**

The Mayor's Announcements were noted.

**722. Policy and Resources Committee**

Cllr Saunders requested an amendment to minute item 432 which should read that Cllr Saunders advised the need to review the General Reserves because of the need to increase the General Reserves.

Subject to that amendment, Cllr T Martin proposed, seconded by Cllr Saunders, and on being put to the meeting it was **RESOLVED to note the minutes of the Policy and Resources Committee meeting dated 20<sup>th</sup> March 2023.**

**723. Environment Committee**

Cllr Williams proposed, seconded by Cllr T Martin, and on being put to the meeting it was **RESOLVED to note the minutes of the Environment Committee meeting dated 8<sup>th</sup> March 2023.**

It was noted the meeting was inquorate.

**724. Active Travel Committee**

Cllr Thomas proposed, seconded by Cllr Saunders, and on being put to the meeting it was **RESOLVED to note the minutes of the Active Travel Committee meeting dated 16<sup>th</sup> March 2023.**

**725. Neighbourhood Plan Steering Group**

Cllr Irwin proposed, seconded by Cllr Hook, and on being put to the meeting it was **RESOLVED to approve the following recommendations:**

- 1. FAV18 should be removed from the site allocations**
- 2. Kiln Court and Osborne Courts should be listed as separate sites in the site allocation with specific policy designed to encourage the inclusion of specialist accommodation and affordable housing.**
- 3. That Net biodiversity for brownfield sites should be reduced from 20% to 10% inline with the Boughton and Dunkirk Neighbourhood Plan and NPPF.**
- 4. That the Town Council should initiate the process of reviewing the Faversham NHP within 18 months of the emerging Local Plan being adopted.**
- 5. That Delegated Power be given to the Officers of Faversham Town Council to make further amendments to the plan as required for Regulation 16 and publish Regulation 14 response documents when legally appropriate to do so.**
- 6. That Delegated Power be given to the Officers of Faversham Town Council to forward Faversham Neighbourhood Plan and accompanying documents (HRA, SEA, Consultation Statement and Submission Statement) to SBC for Regulation 16 once approved by Faversham Town Council.**
- 7. That an Extraordinary Meeting of Faversham Town Council be called on Tuesday 22<sup>nd</sup> May to receive the recommendation that Faversham Neighbourhood Plan is sent to Swale Borough Council for Regulation 16.**

**9 VOTES FOR**

Cllr Irwin proposed, seconded by Cllr Hook, and on being put to the meeting it was **RESOLVED to note the minutes of the Neighbourhood Plan Steering Group meeting dated 27<sup>th</sup> March 2023.**

**726. Honorary Freeman of Faversham**

Cllr T Martin proposed, seconded by Cllr Jackson, and on being put to the meeting, it was **RESOLVED that Mrs Alison Reynolds BEM should become an**

***Honorary Freeman of Faversham for her outstanding contribution, and eminent service, to the Town Council during her term of office.***

**9 VOTES FOR**

**727. Annual Insurance Buildings Revaluation**

Cllr T Martin proposed, seconded by Cllr Thomas, it was ***RESOLVED to seek quotations for the revaluation of the buildings and civic regalia.***

**9 VOTES FOR**

**728. Receipts and Payments**

Cllr BJ Martin proposed, seconded by Cllr Williams, and on being put to the meeting it was ***RESOLVED to approve payments for April 2023.***

**729. Private Session**

It proposed by Cllr Thomas, seconded by Cllr Hook and on being put to the meeting it was ***RESOLVED*** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the commercially sensitive nature of the business to be transacted.

**730. Staffing Sub-Committee**

The update on temporary staff was noted, following the approval of delegated powers to the Town Clerk.

It was proposed by Cllr Thomas, seconded by Cllr Hook and on being put to the meeting it was ***RESOLVED to engage Claire Windridge under Wiglet Design and Print to continue her design work for the quarterly newsletter***

Cllr T Martin proposed, seconded by Cllr Thomas and on being put to the meeting it was ***RESOLVED to approve the proposed pay increments for April 2023.***

The meeting ended at 21.10