**MINUTES of the Faversham Town Twinning Association Annual General Meeting held virtually Wednesday 30 September 2020**

**Present**:

Clarissa Hanna (Chair), Julian Saunders (Vice Chair), Richard Shipman (Treasurer), Nick Williams, Jo Arkwright, Jane Shipman, Peter Flower, Catherine Bessières-Craddock

**2. Apologies for absence:**

Brian Cafferey, Chris Oswald Jones, Mike Cosgrove, Antony Hook, Anne Salmon, Trevor Payne (all in advance). Margaret Abram, Trevor Abram, Tim Whishaw ( unable to join on the night)

Anita Walker, Christine and John Strand

* Unfortunately several would- be attendees to the AGM were unable to join due to technical difficulties with accessing Zoom Pro. The Chair offered profound apologies.

In discussion with those present and inclusion of the additional five members who had sent comments and endorsement of the contents of the documents sent out before the AGM, Peter Flower proposed that the meeting should be considered quorate.

* The Chair had intended to start the meeting with a minute’s silence in memory of Sheila Maister. The unsatisfactory nature of access to the meeting prevented this mark of respect being made.

3. **Approval of minutes of AGM on Tuesday 28 June 2019**

No objections were raised

**4. Any matters arising from minutes that are not covered in the agenda**

There were no matters arising

**5. Presentation of Committee Report on activity for year ending 31 March 2020**

Those present noted the report and the proposal not to pursue an application to become a Charitable Incorporated Organisation at present

**6. Presentation of Financial Statement for year ending 31 March 2020**

Those present noted the report and the proposal to maintain subscriptions at their present level for 2021/22

**7. FTTA Action Plan for 2020/21**

It was noted that the plan had been circulated and that the committee would be working to the objectives in the plan.

The Chair reported that Alison Reynolds had sent a letter of congratulations to the new Mayor of Hazebrouck. As yet there had been no response from him regarding the named contact between Hazebrouck Council members and ourselves. She would ask Catherine Bessièrres- Craddock to write again on the Faversham Mayor’s behalf.

**8. Election of new Committee**

The meeting agreed that all existing Committee Members should be re-elected as follows:

Clarissa Hanna: Chair

Norma Beechey: Minuting Secretary

Richard Shipman: Treasurer

Julian Saunders: Vice Chair

Catherine Bessières-Craddock Education Liaison Officer

Chris Oswald Jones Ordinary Committee Member

Trevor Bryans was proposed as an additional Committee Member, nominated by Val Collman and seconded by Peter Flower and agreed by those present.

It was noted that Faversham Town Council also appoint a member to the Committee and that for the coming year this will be Councillor Trevor Martin, the Deputy Mayor.

**8. Any other business related to the Association**

It was agreed that because a number of members had been unable to gain access to the meeting, members should be sent the draft minutes and invited to email the Secretary with any points of clarification or comments that they wish to make. It was noted that a number of members had already confirmed that they supported the agenda recommendations and there had been no objections

It was reported that a proposed motion had been made that the Association should change its name to the Faversham and District Twinning Association. The Chair recommended that the next Committee meeting should have a discussion about this proposal and decide how best to proceed, observing the requirements of its constitution.

Clarissa Hanna concluded the meeting with a formal vote of thanks to Julian Saunders for his continued commitment to FTTA, to Richard Shipman as Treasurer and Membership Secretary, to Catherine Bessièrres-Craddock in her role of direct liaison with Hazebrouck officials and in the formation educational links in both towns. All other Committee members were thanked for their unfailing support in these challenging times.